How to apply for Federal Tuition Assistance in GoArmyEd

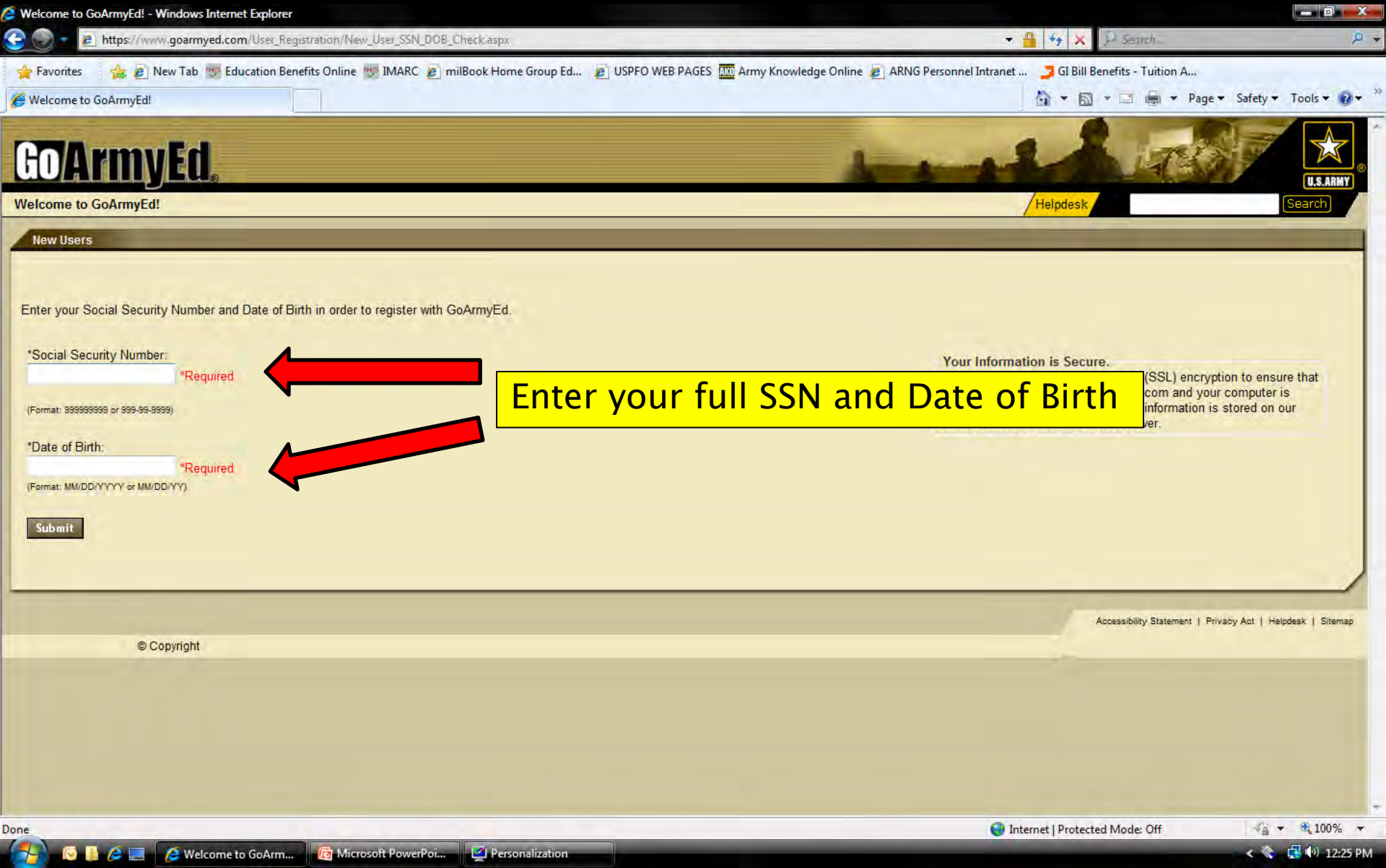
NON-LOI SCHOOL

Presented by
Indiana ARNG Education

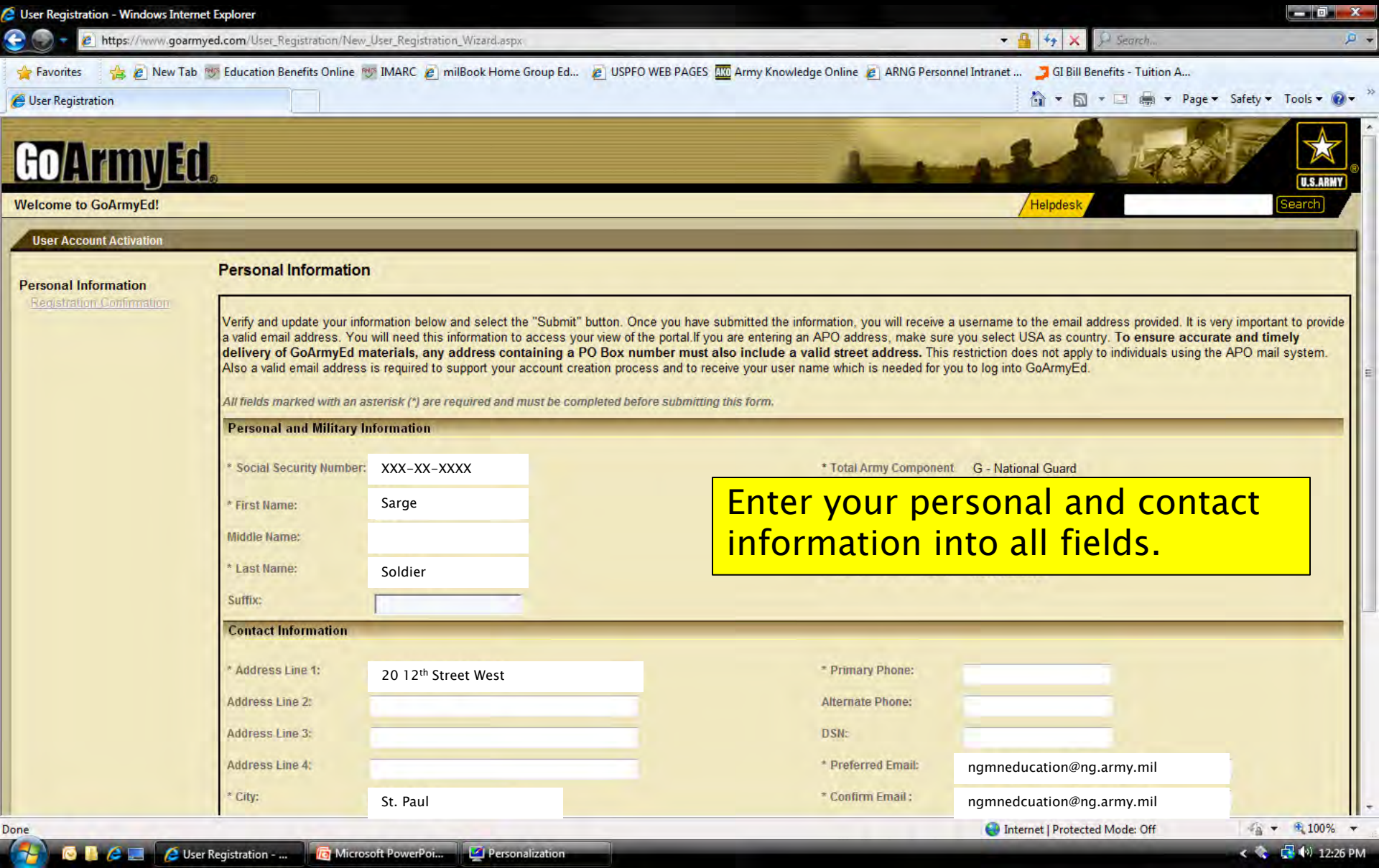
Completing Your Common Application and Registering with GoArmyEd

Go to www.goarmyed.com

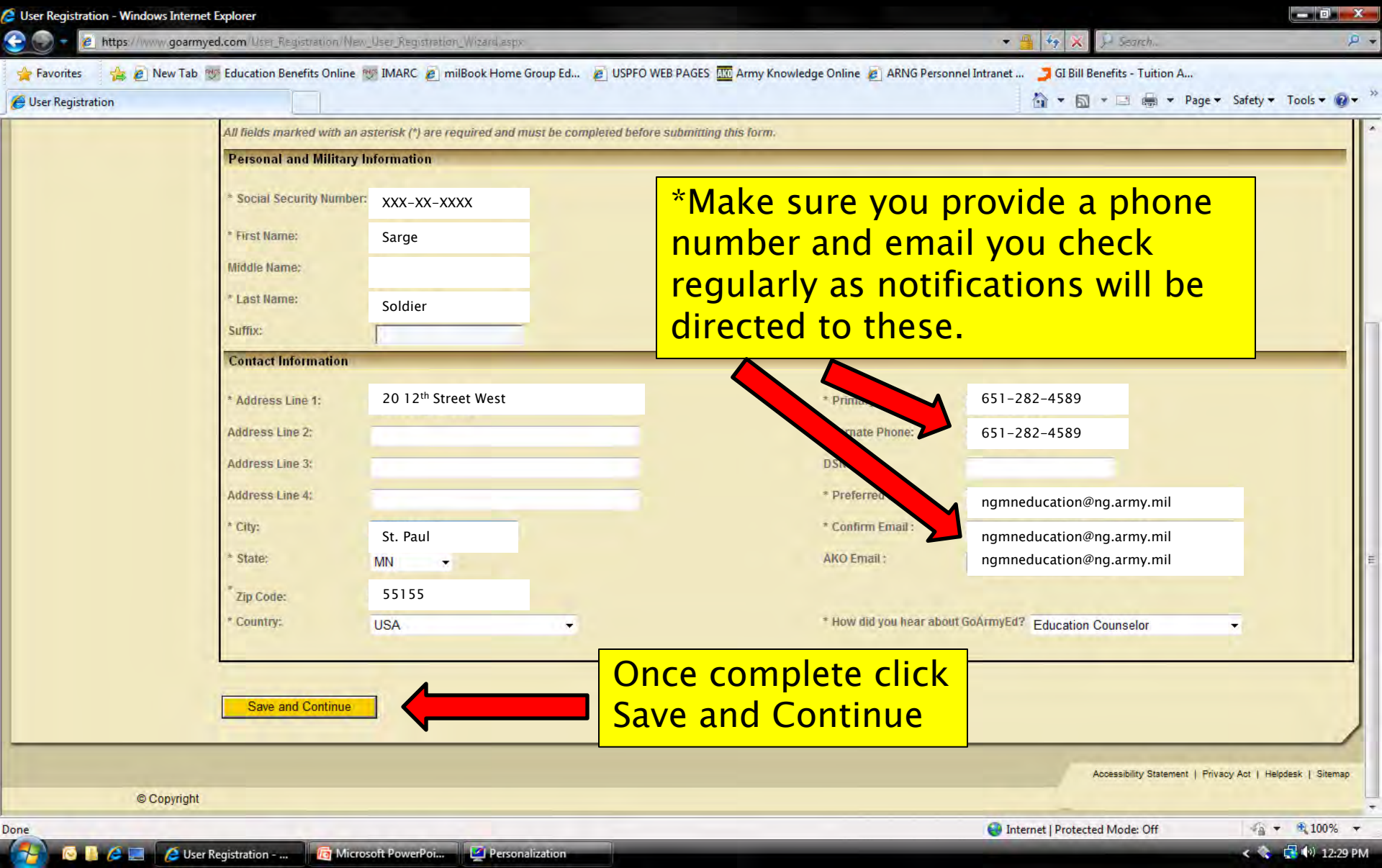
New User Information



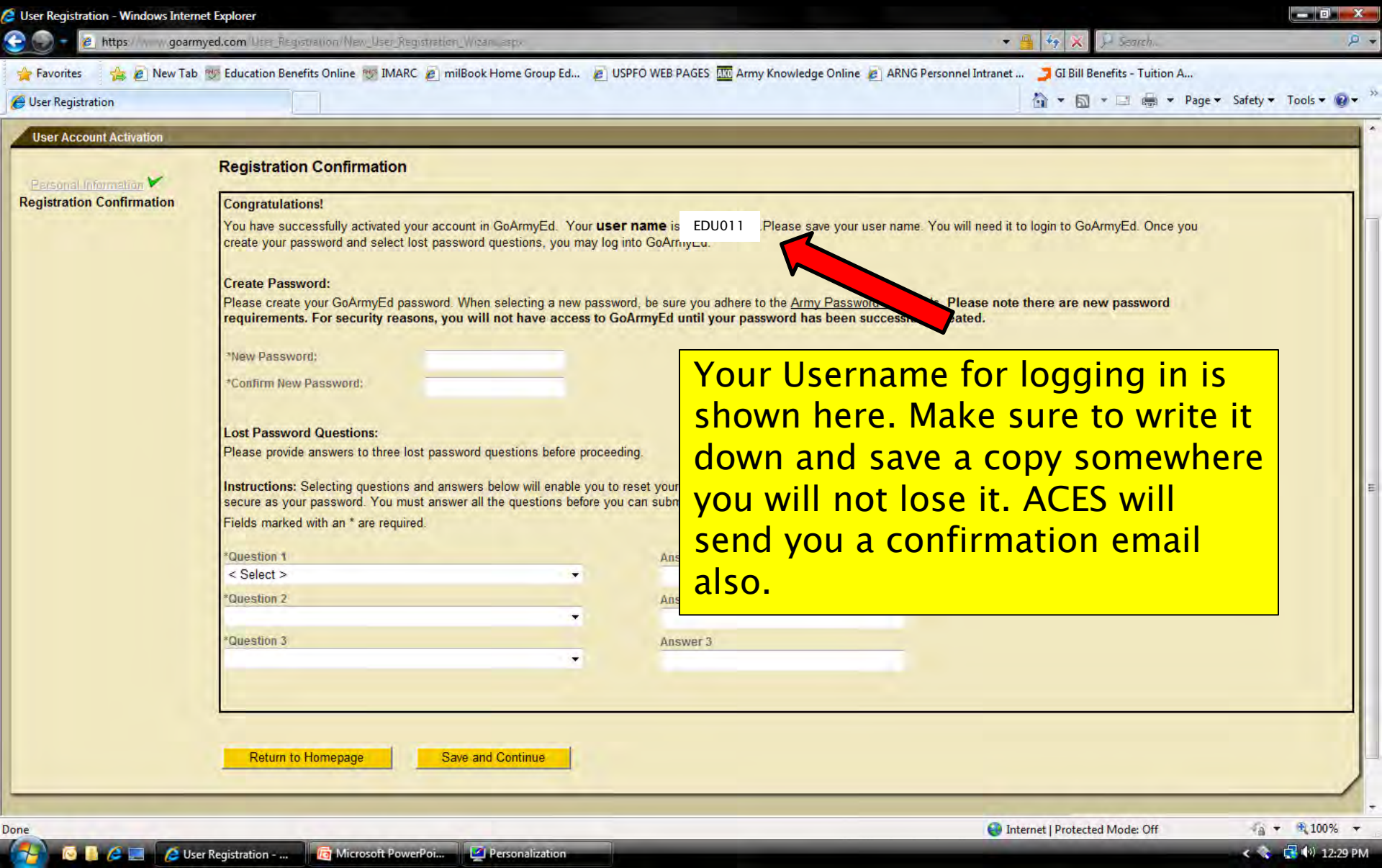
Personal Information



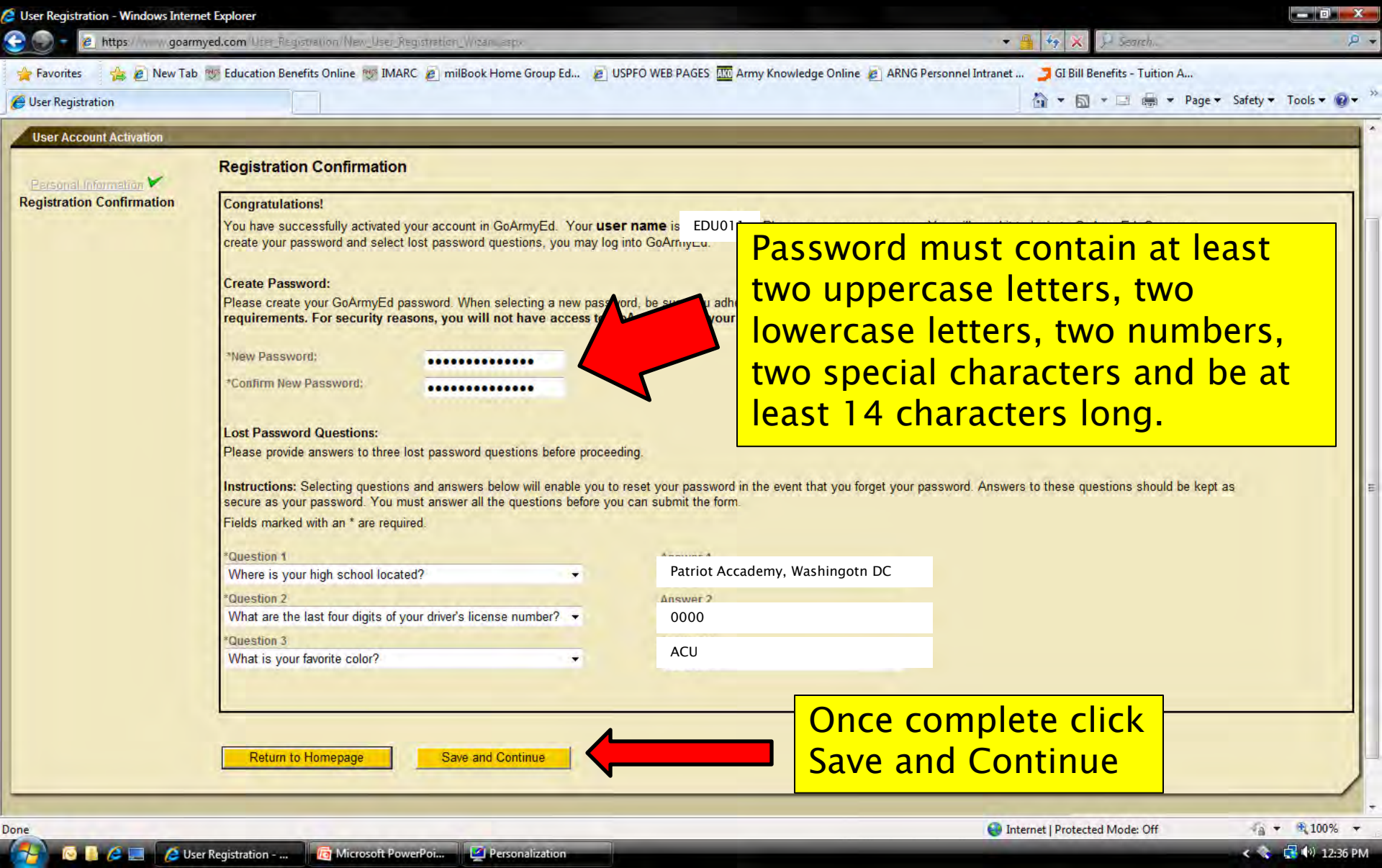
Personal Information Cont.



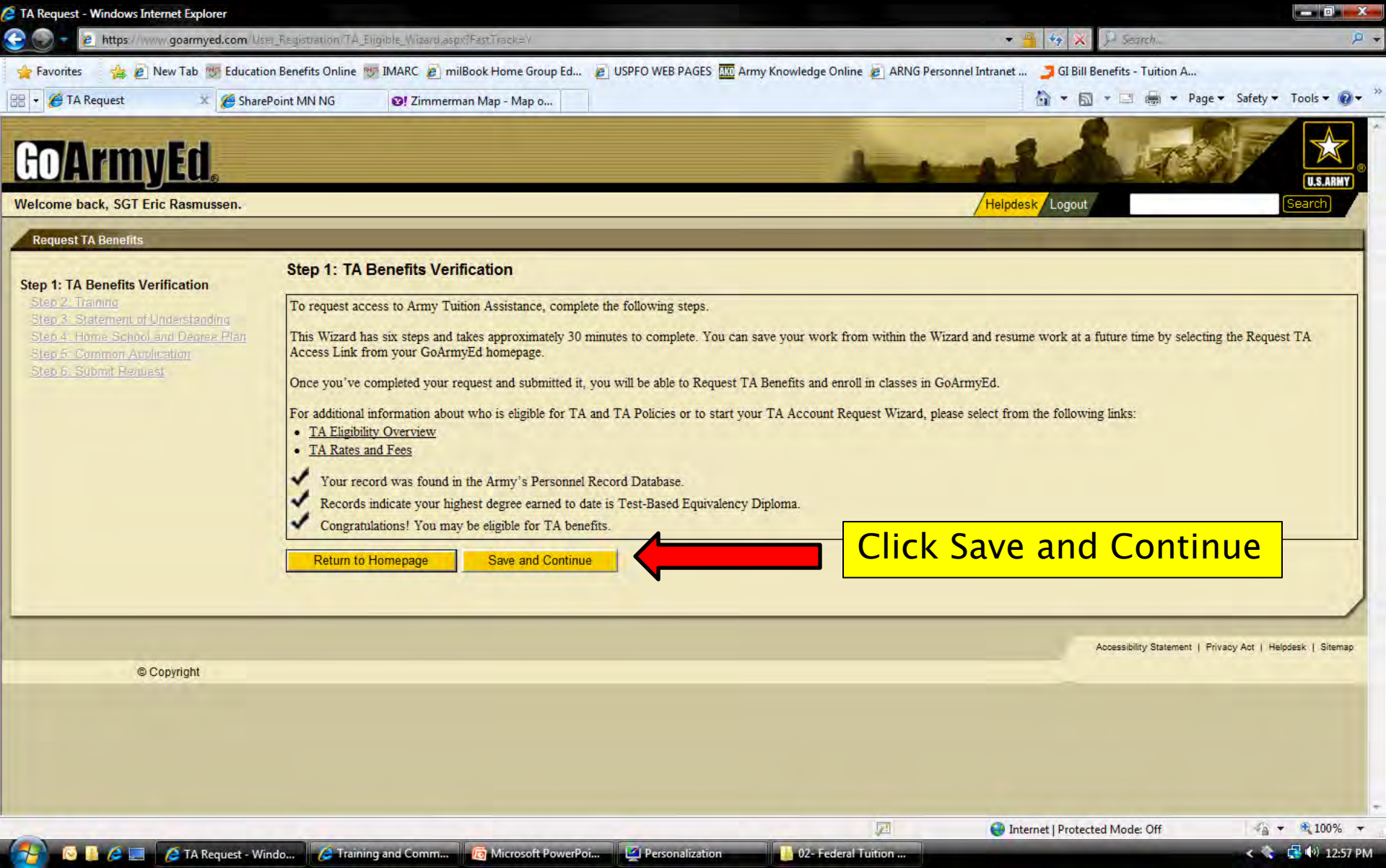
Registration Confirmation



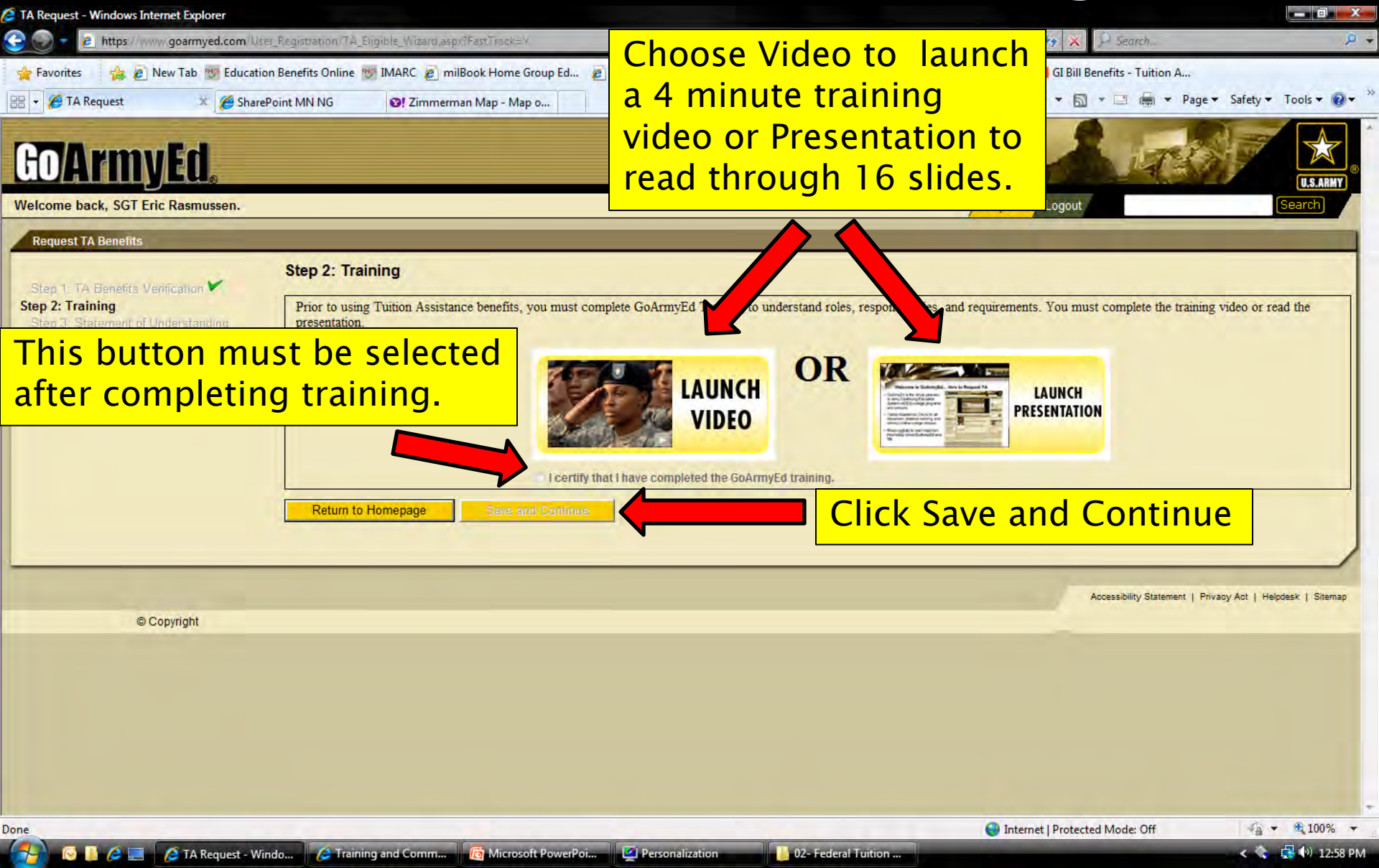
Registration Confirmation Cont.



TA Benefits Verification



GOARMYED Training



Choose Video to launch a 4 minute training video or Presentation to read through 16 slides.

This button must be selected after completing training.

Click Save and Continue

Step 3: Statement of Understanding

Step 1: TA Benefits

**If this screen does not appear, proceed to next slide.

When you complete this step, continue to slide 12.

e Annual Tuition Assistance Statement of Understanding (Annual TA SOU) serves to apprise your Commander of the quirements of Army Tuition Assistance as stipulated in AR 621-5 and the conditions that support successful completion of ur educational goals. It also serves to confirm your own understanding of TA policies and duty requirements which may hibit class attendance. Soldiers are required to upload a signed Annual TA SOU to their eFile in GoArmyEd each year to ntinue using TA Benefits.

Download Annual TA SOU:

Download an Annual TA SOU using the link below.

Annual TA SOU Form

You must download or print an Annual TA SOU.

AND

Upload Signed Annual TA SOU:

After your Annual TA SOU is signed, upload it below

Transaction Type: Tuition Assistance Statemen

Select a file to upload:

Browse...

Note: File size is limited to 4096KB. Please zip the file if it exceeds 4096KB. Upload time will vary depending on the connection speed.

You must fill out the SOU and have your Commander sign it.

You will then scan the document to your computer and upload.

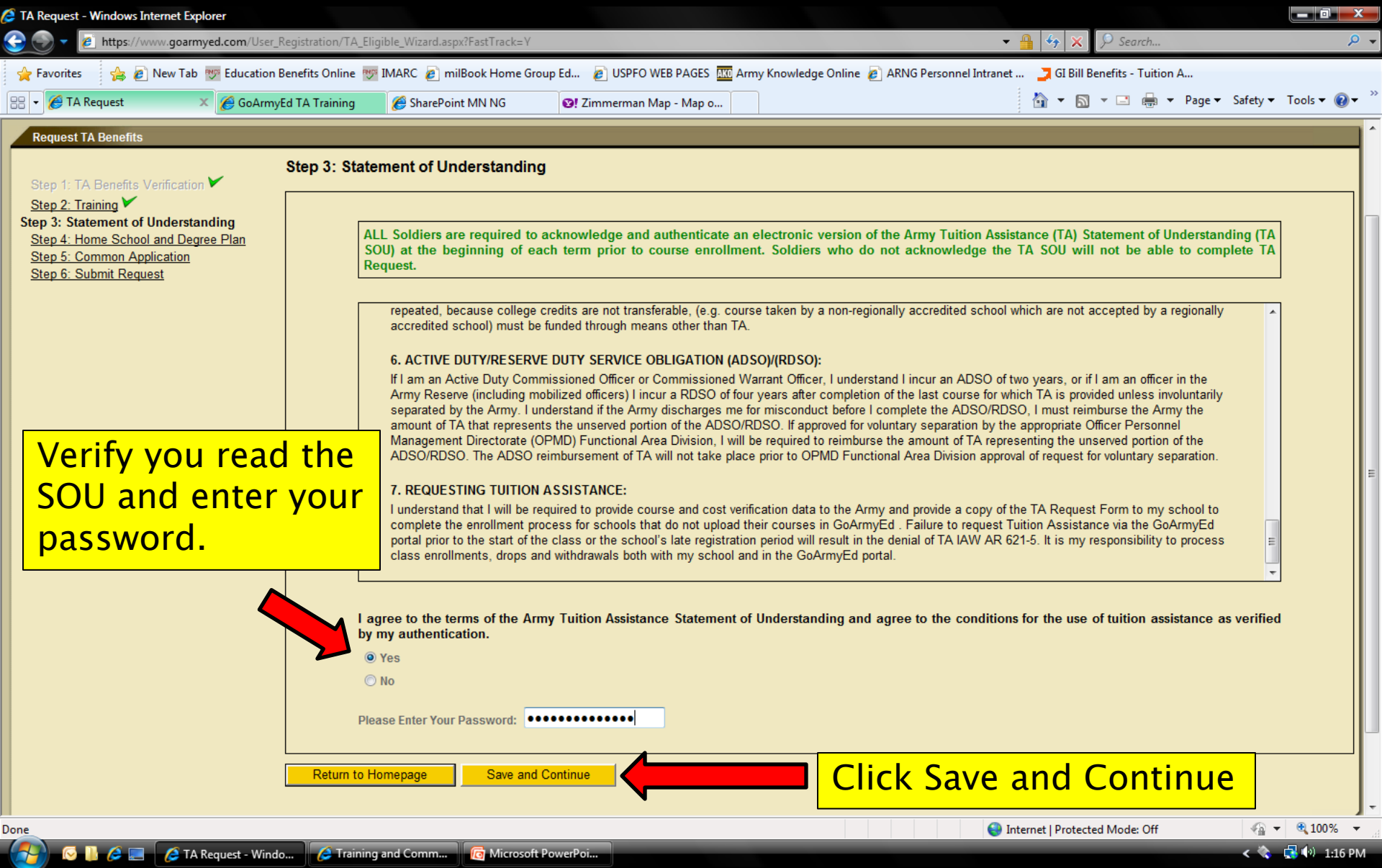
Choose Existing Annual TA SOU:

Could not find any existing Annual TA Statement of Understanding (TA SOU)

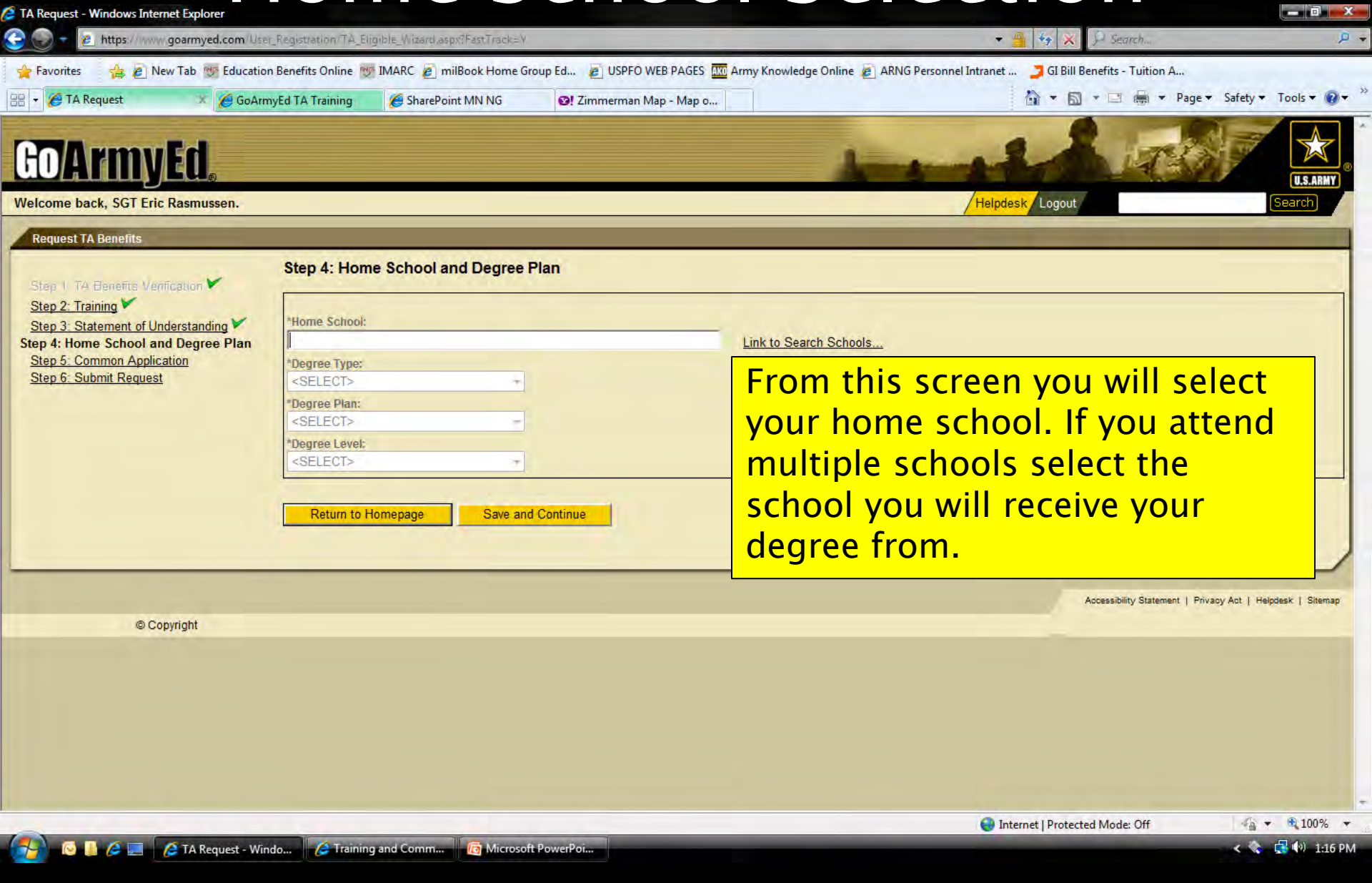
Once uploaded, Click Save and Continue.

Return to Homepage | Save and Continue

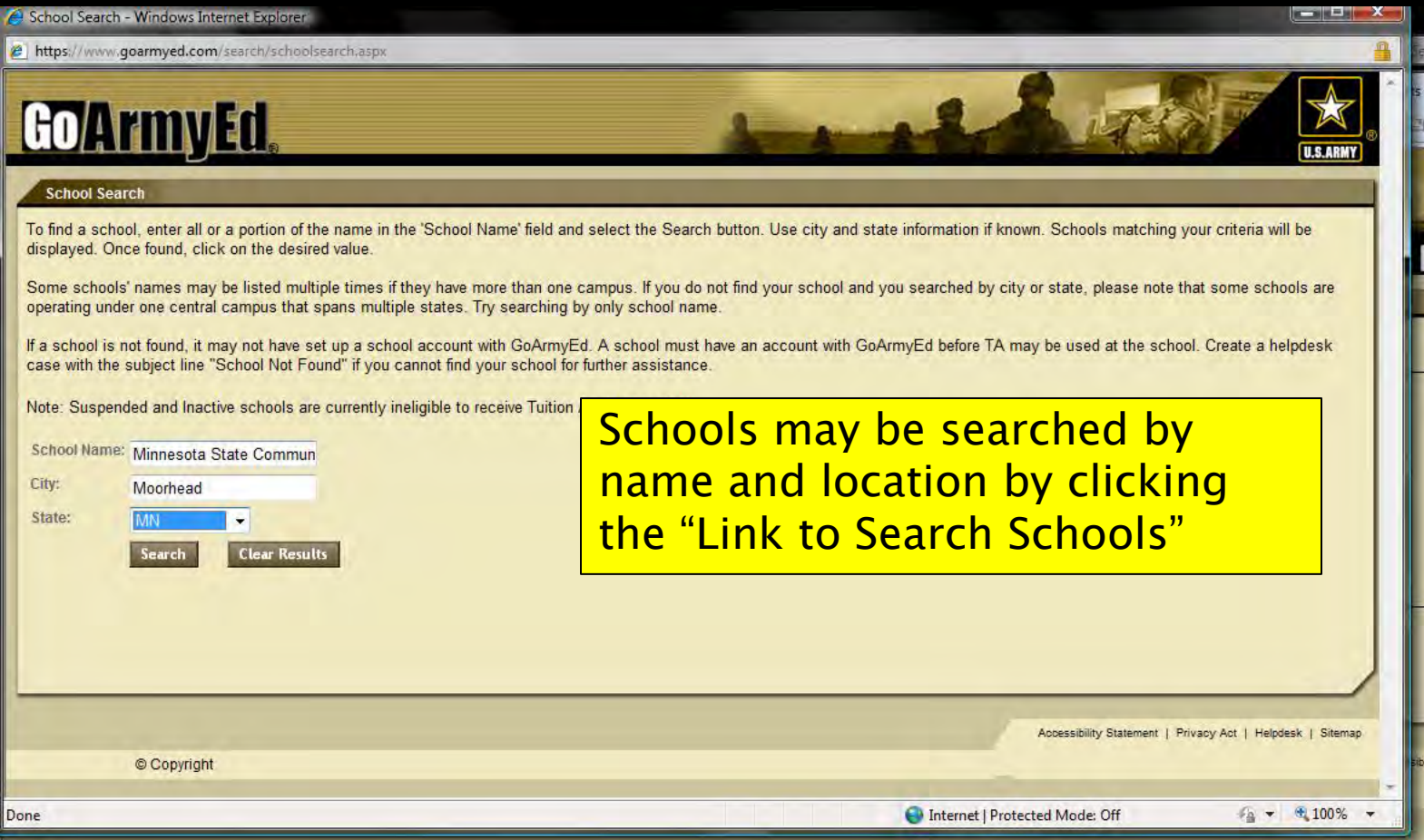
Statement of Understanding



Home School Selection

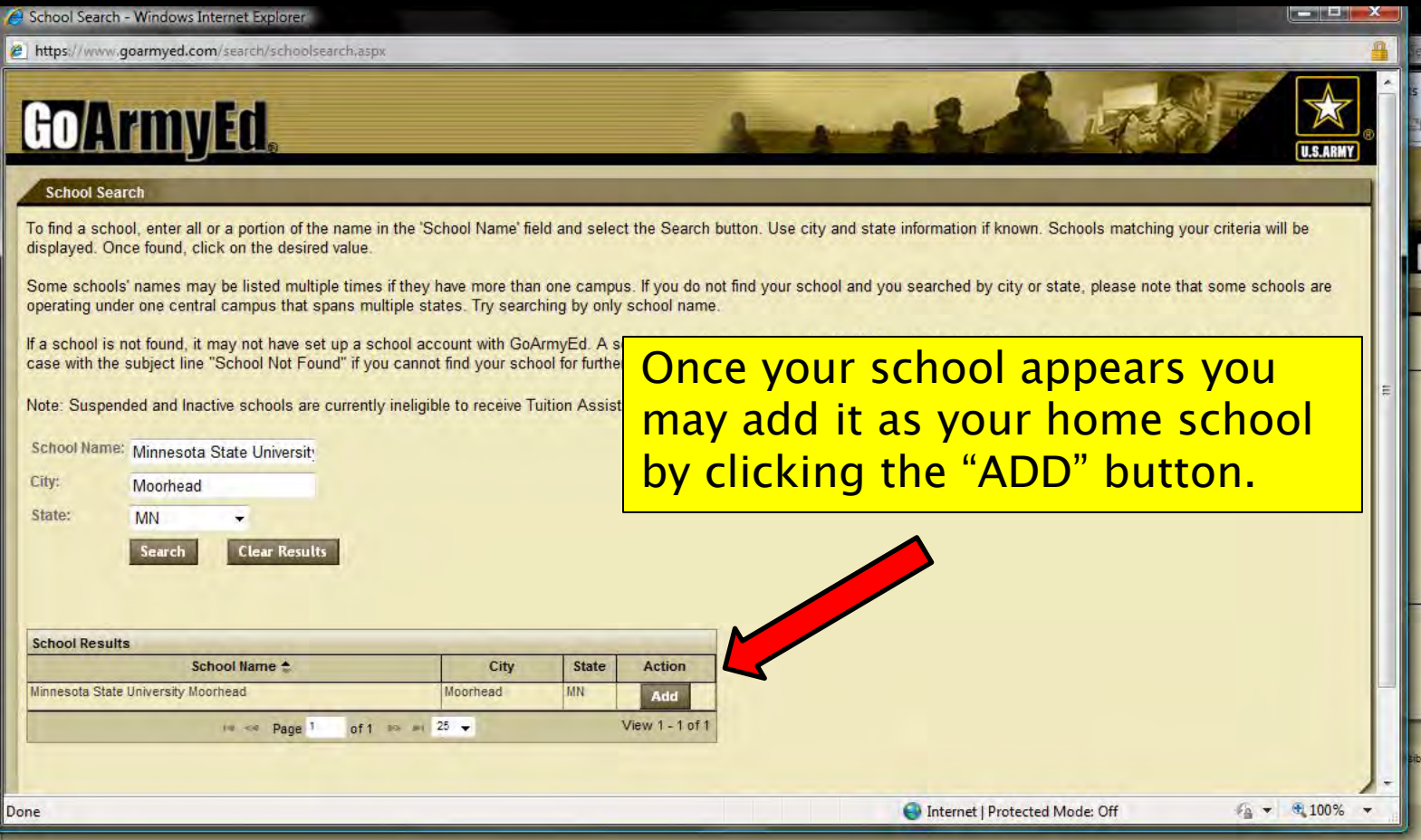


School Search



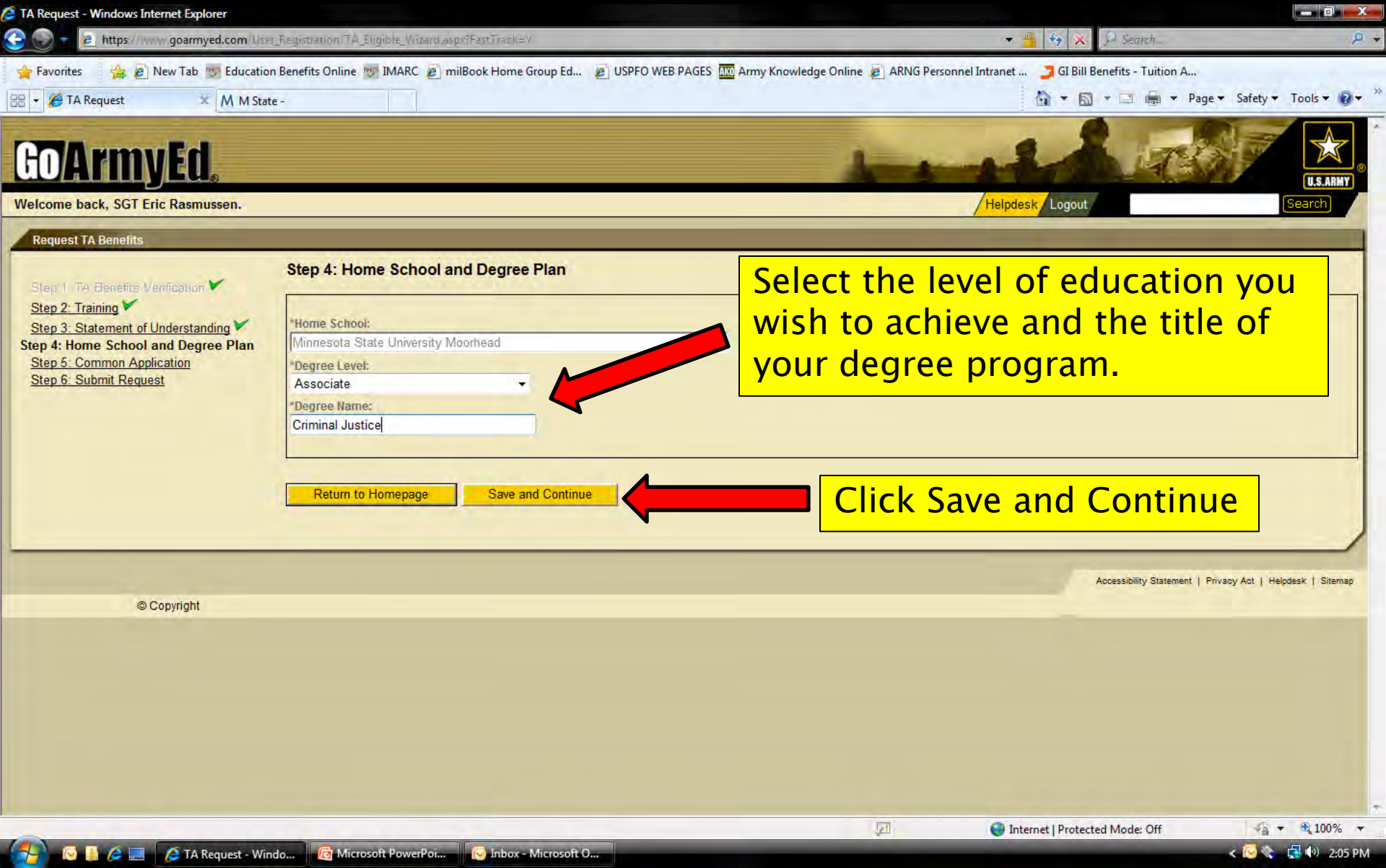
Schools may be searched by name and location by clicking the “Link to Search Schools”

School Search Cont.

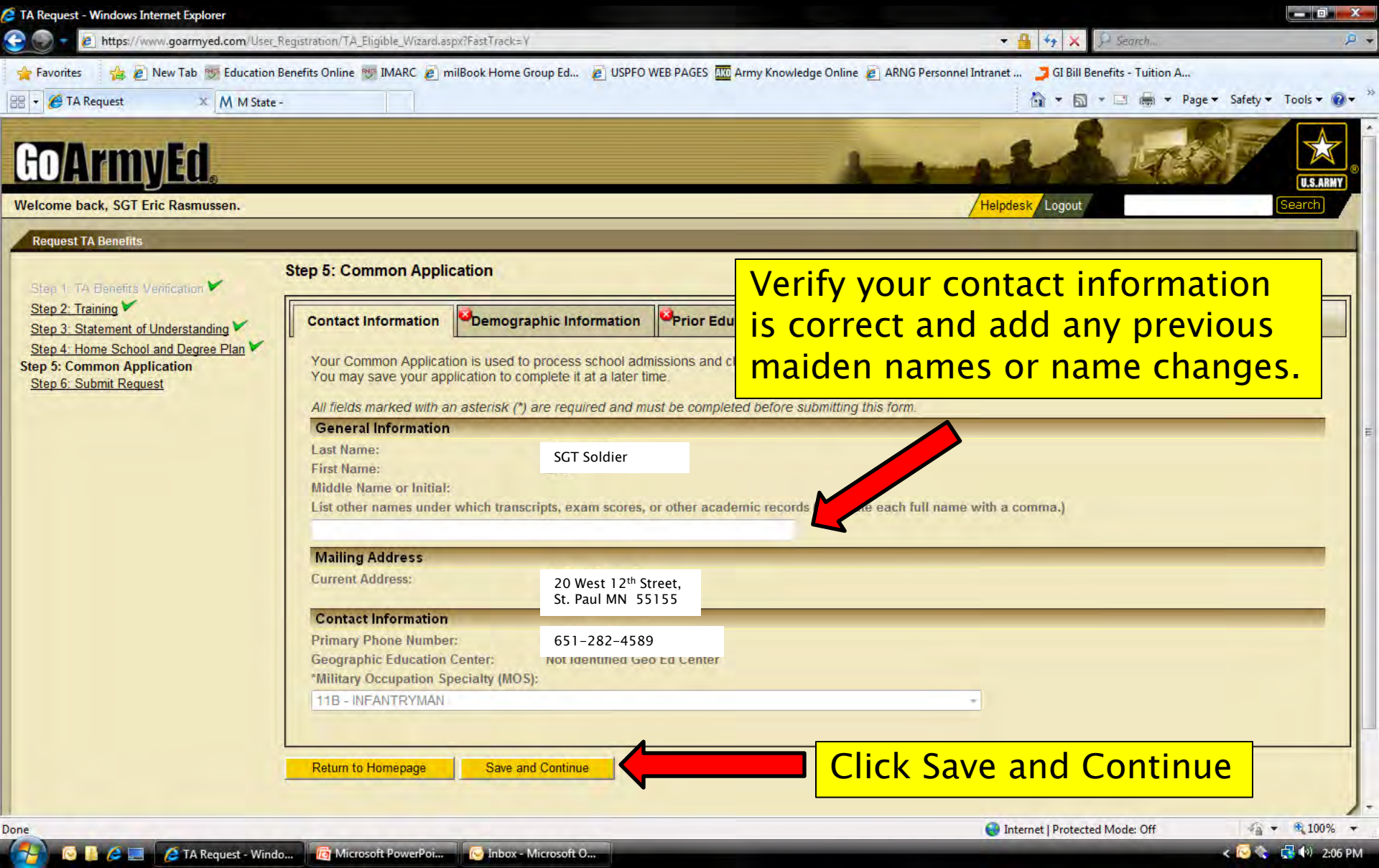


Once your school appears you may add it as your home school by clicking the “ADD” button.

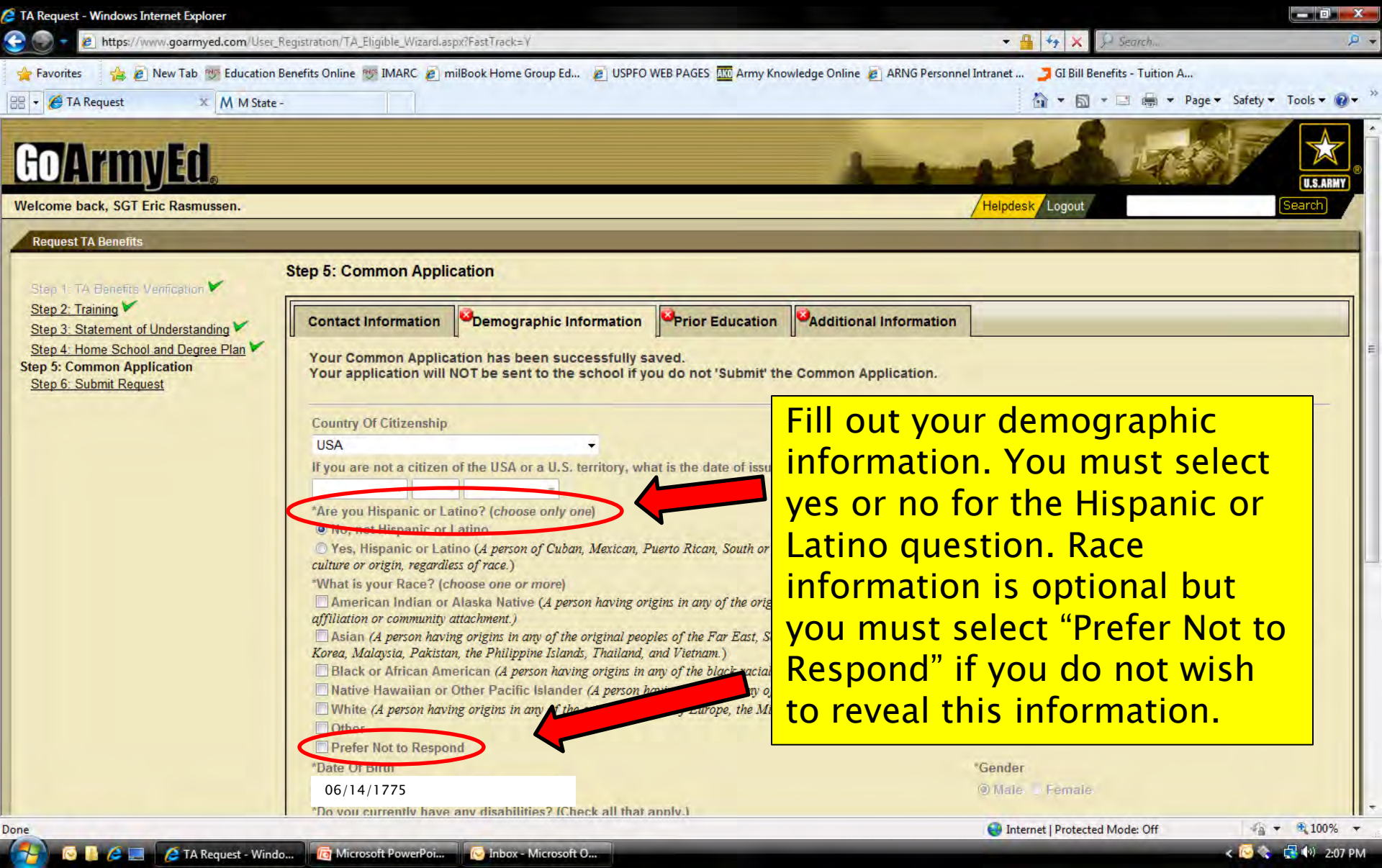
Home School Selection Cont.



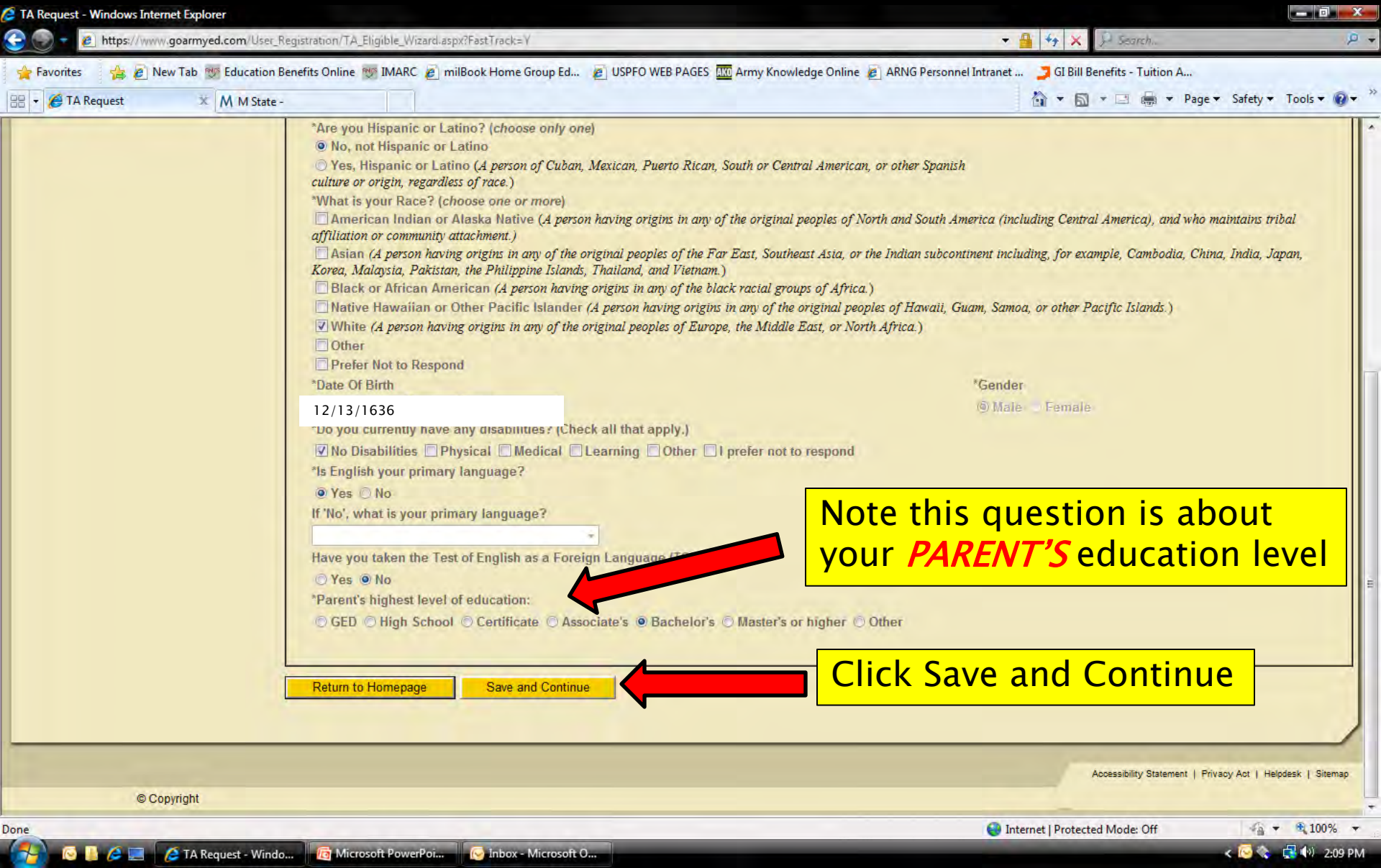
Contact Information Verification



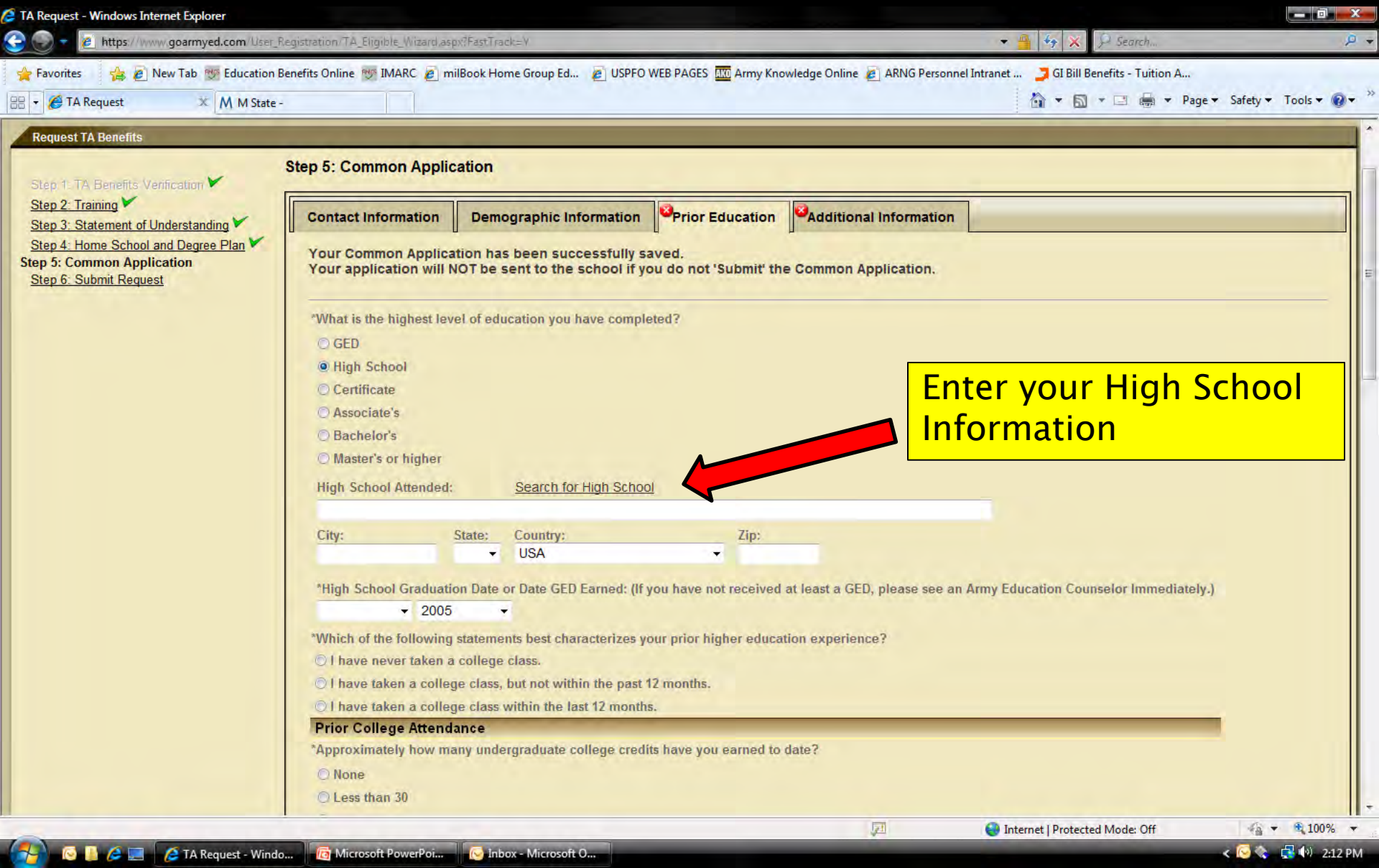
Demographic Information



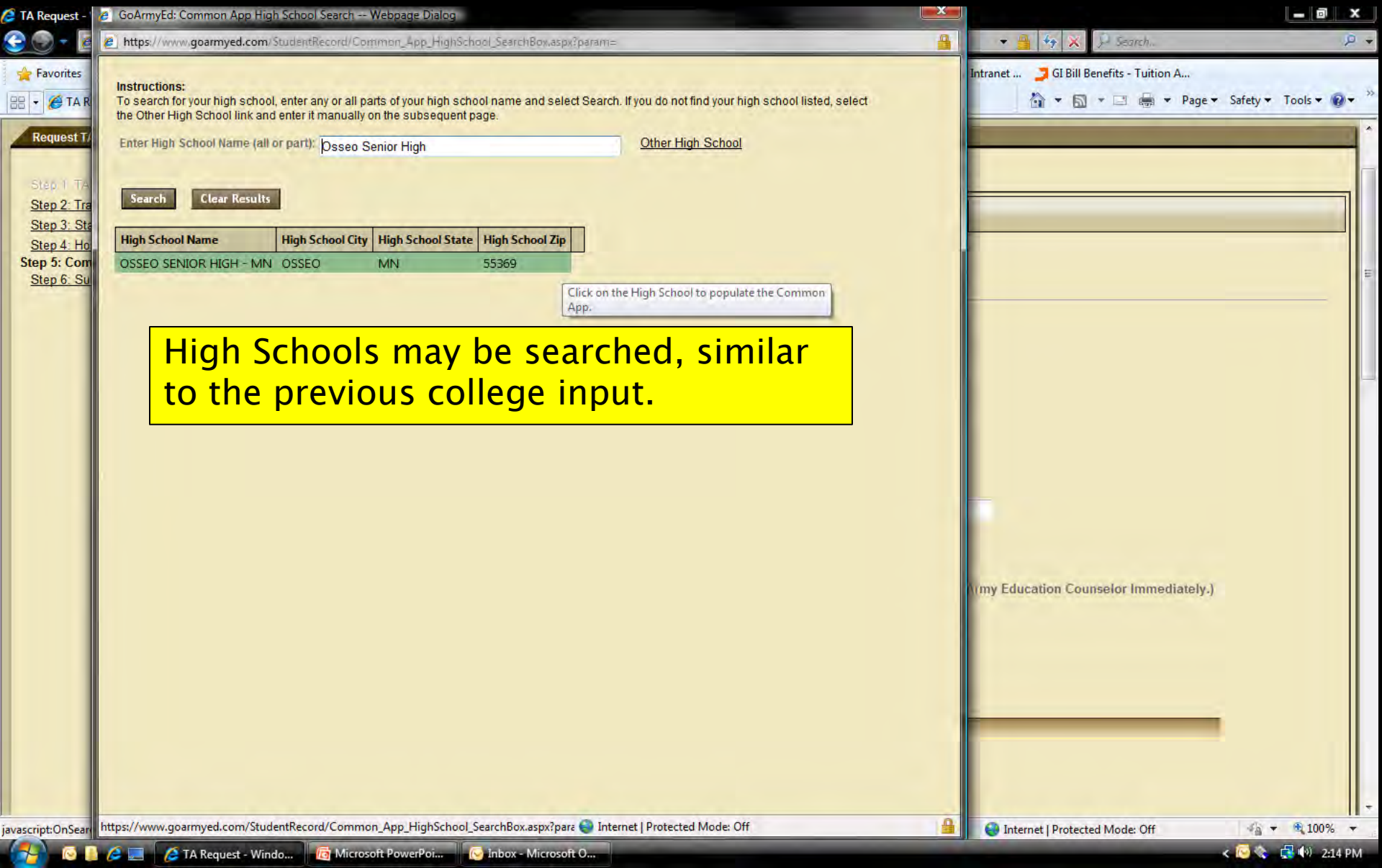
Demographic Information Cont.



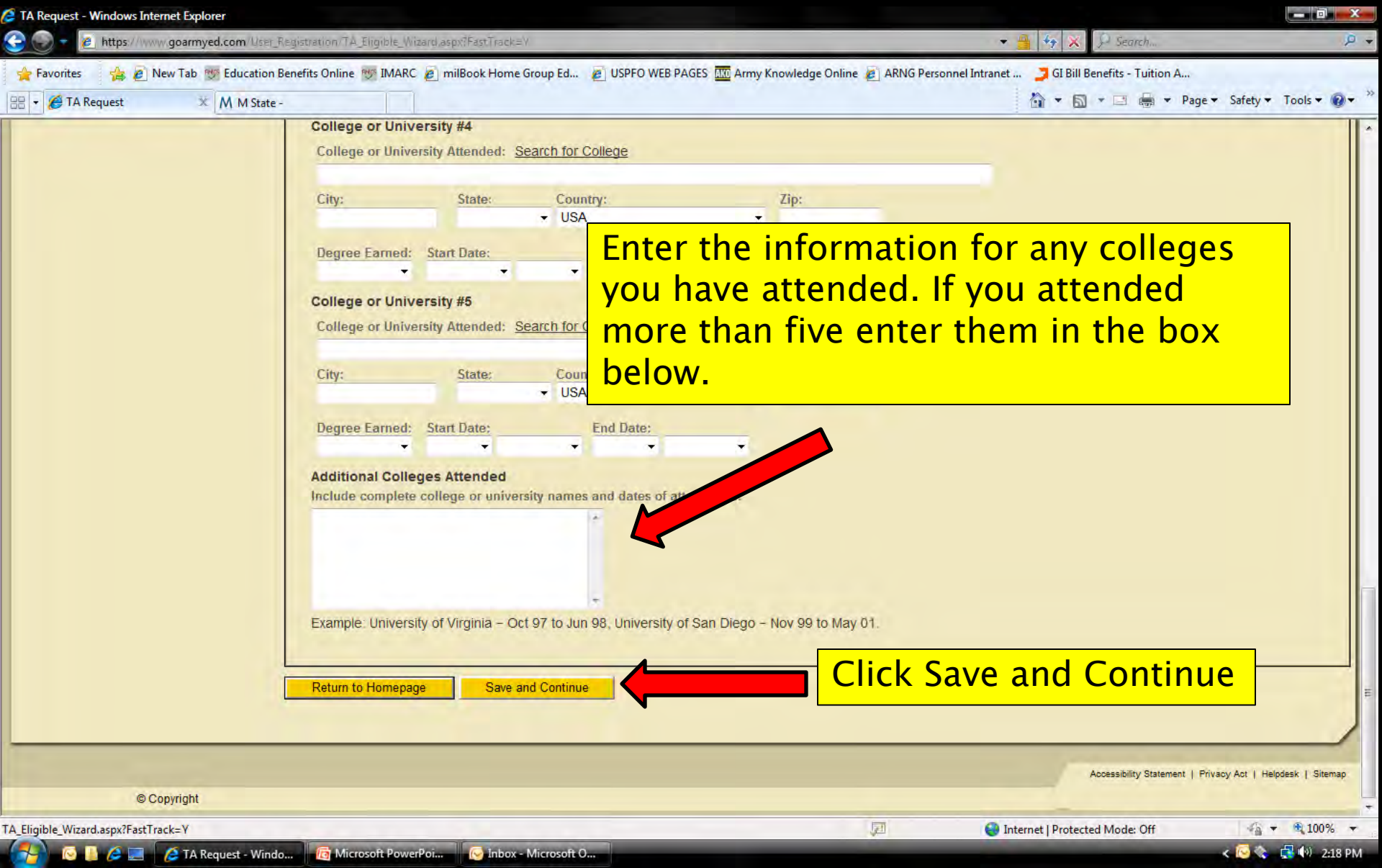
Prior Education



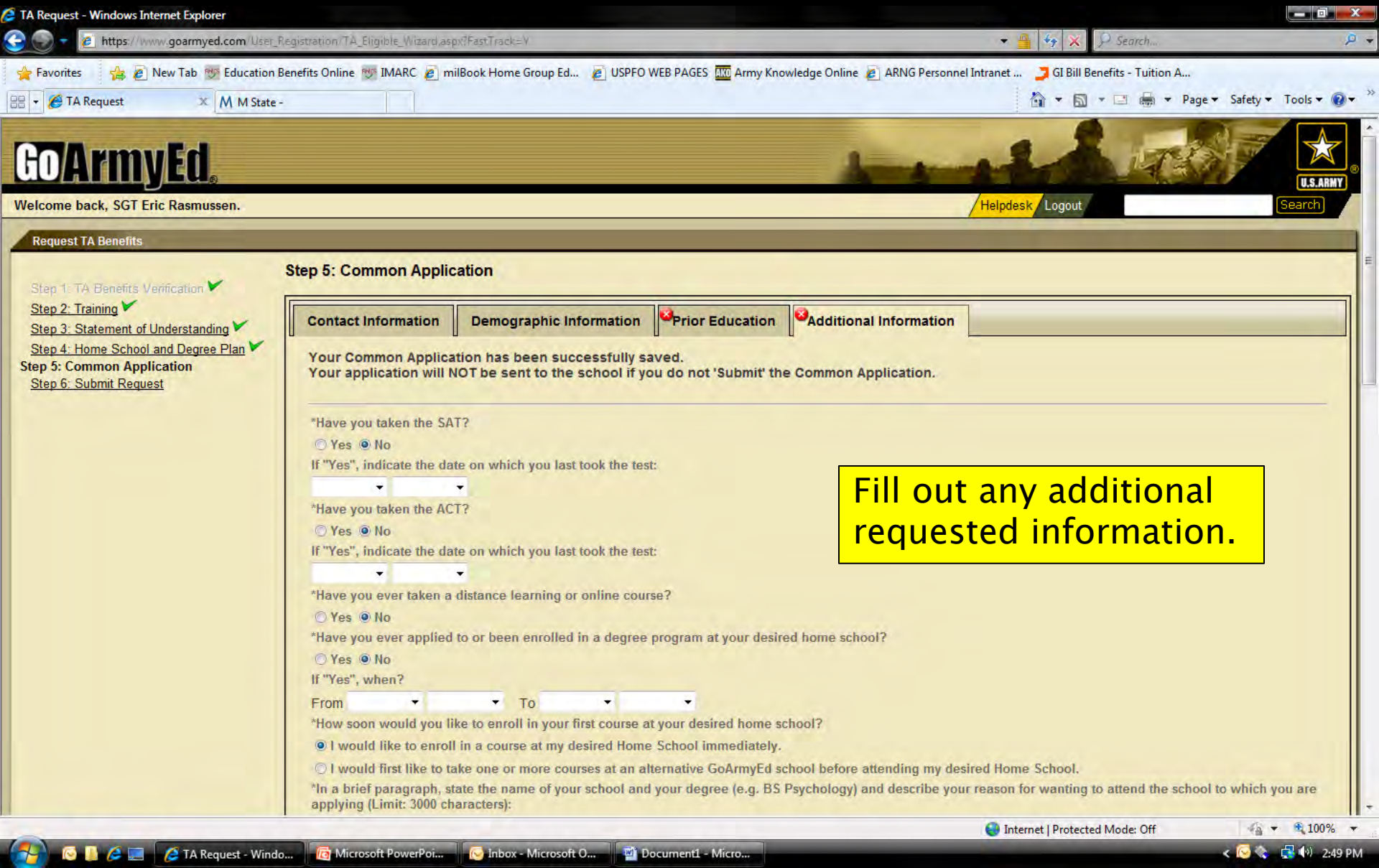
High School Selection



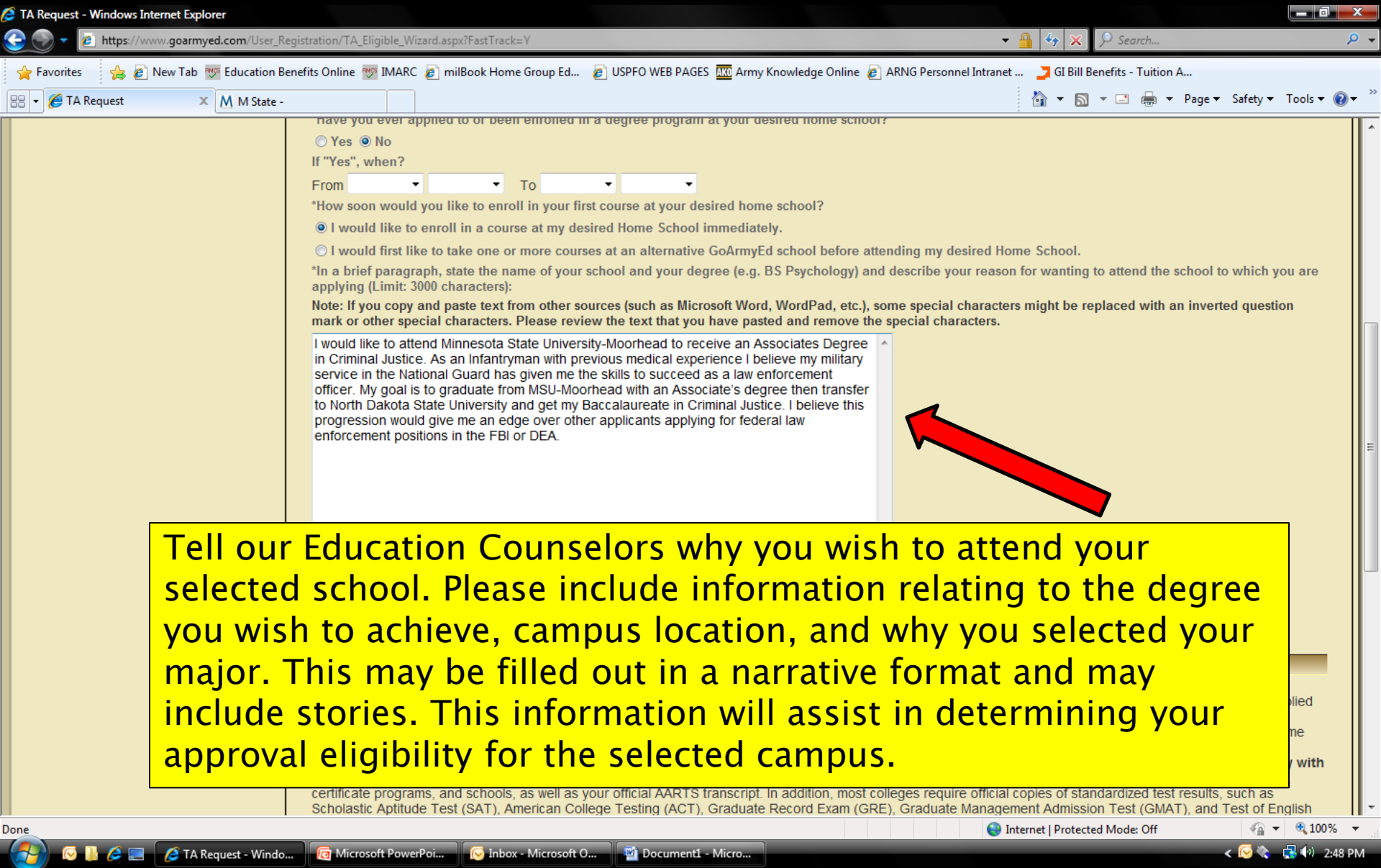
College Attendance Information



Additional Information

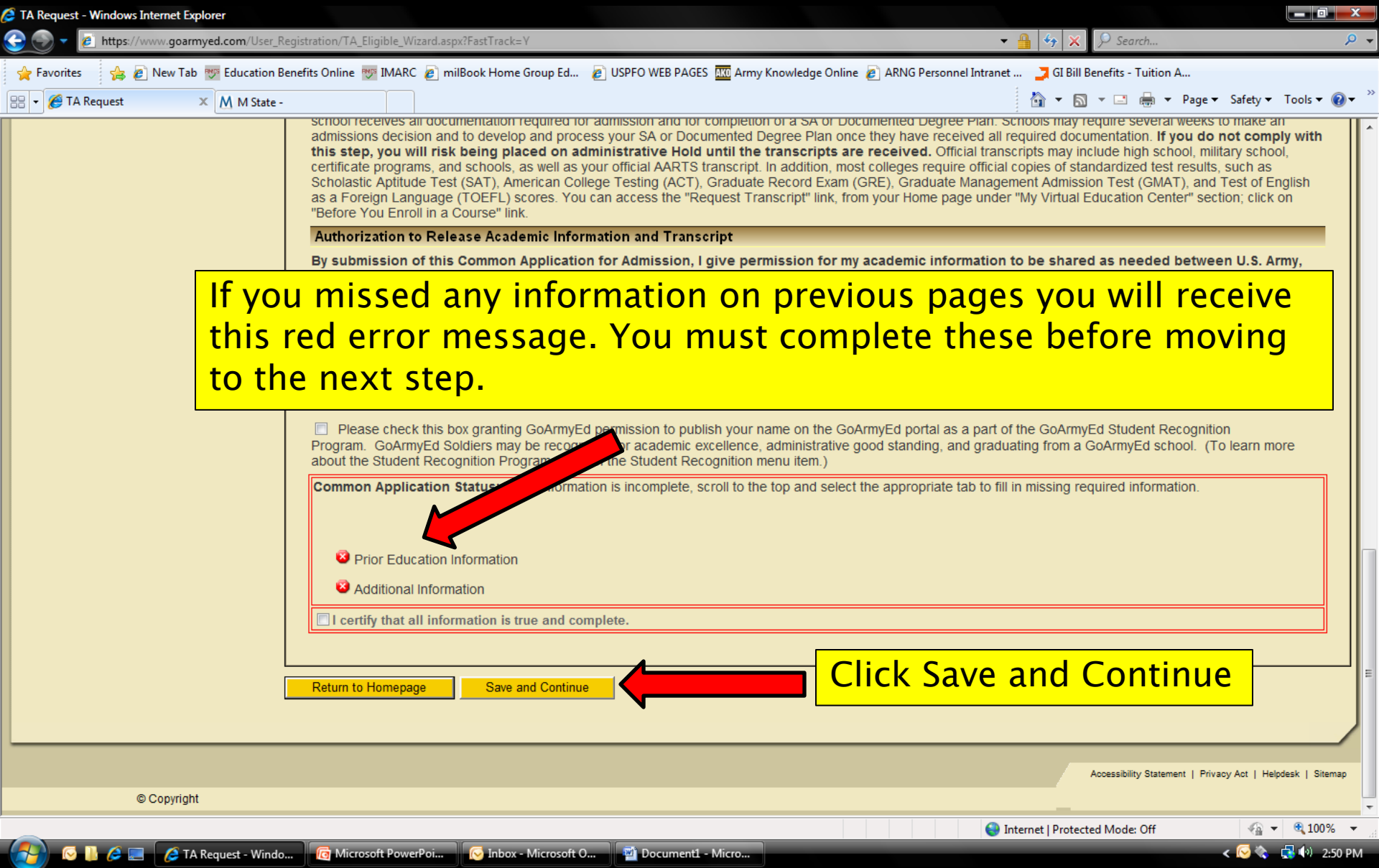


School Selection Explanation

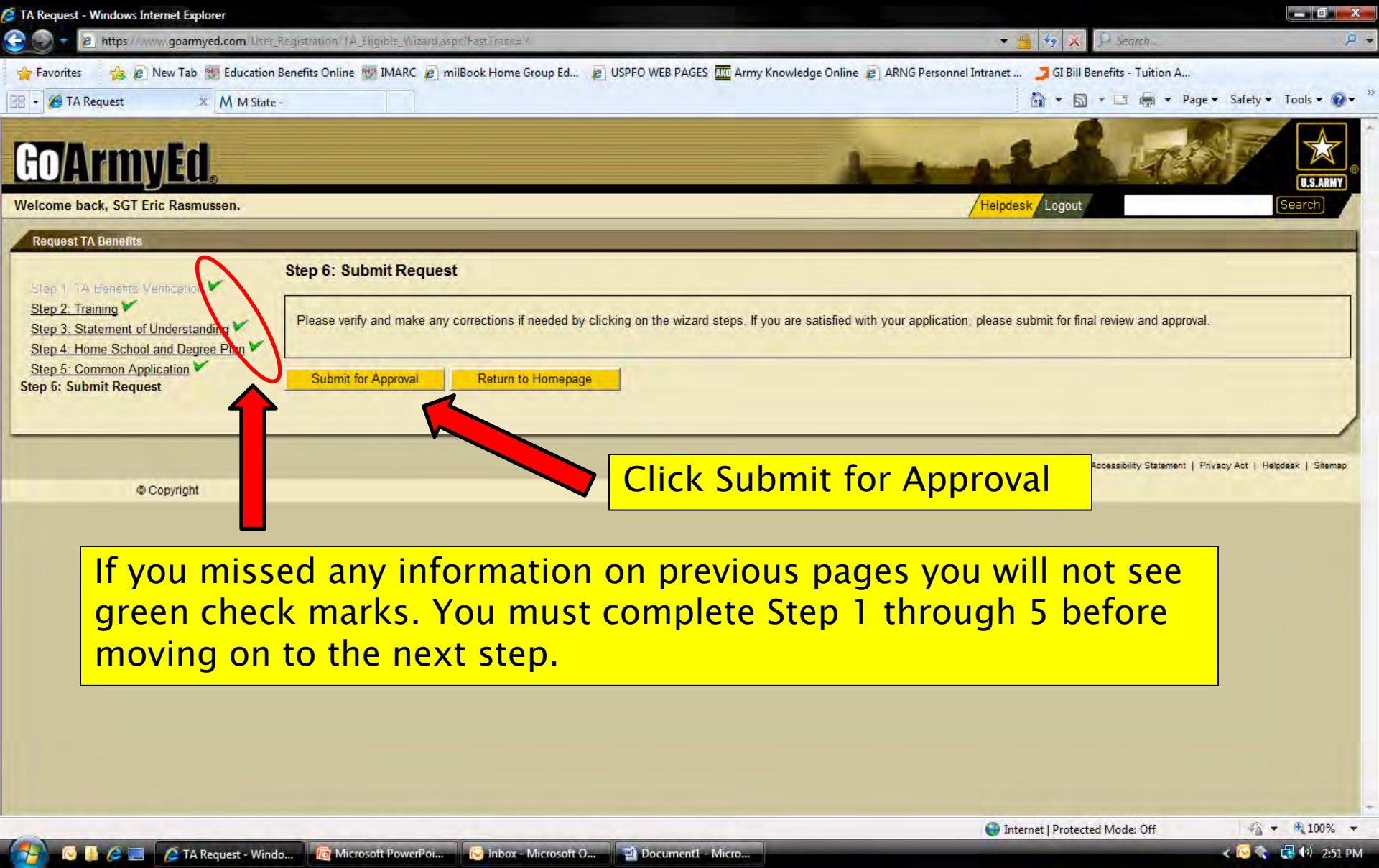


Tell our Education Counselors why you wish to attend your selected school. Please include information relating to the degree you wish to achieve, campus location, and why you selected your major. This may be filled out in a narrative format and may include stories. This information will assist in determining your approval eligibility for the selected campus.

Pre-Audit

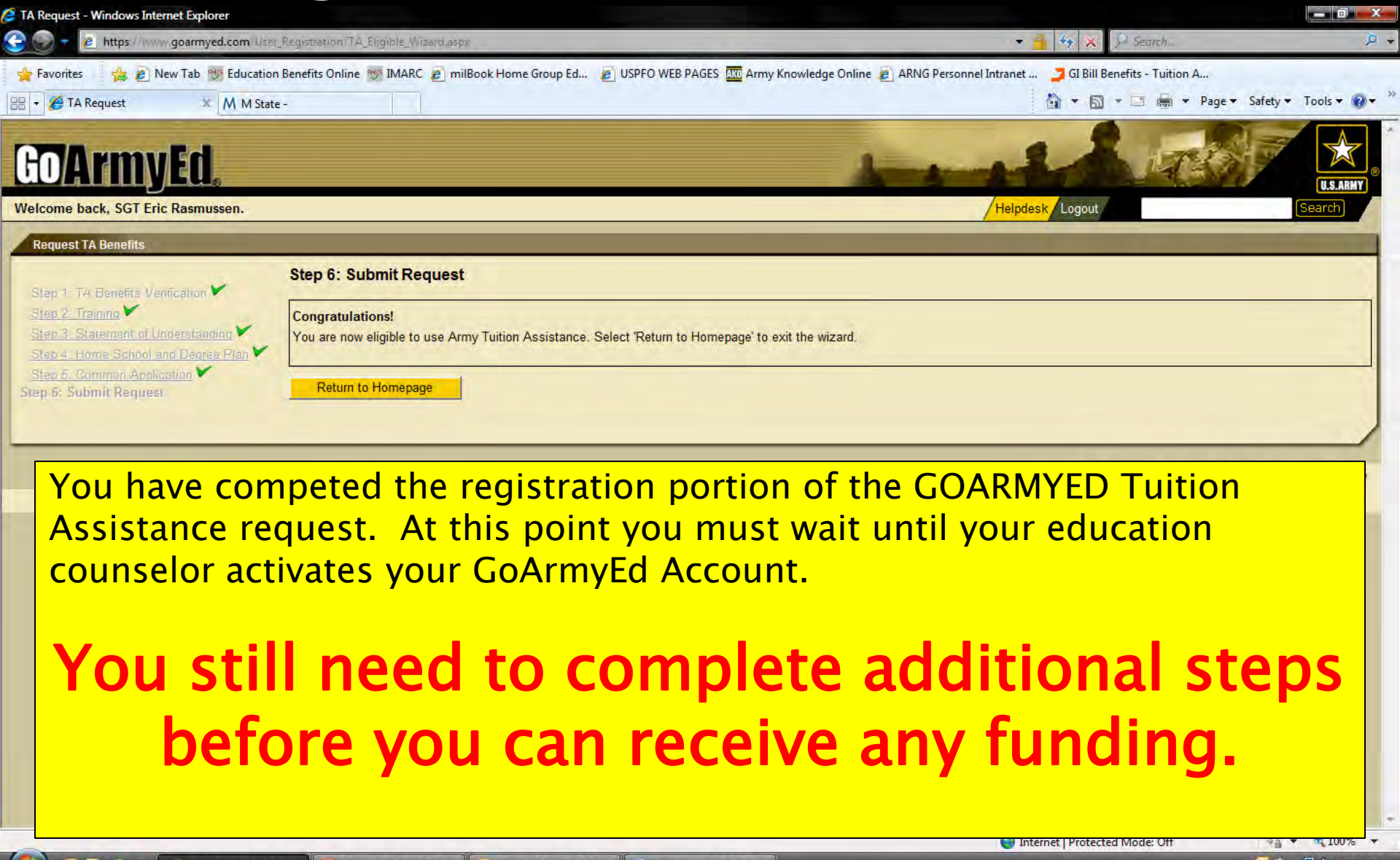

TA Request - Windows Internet Explorer
https://www.goarmyed.com/User_Registration/TA_Eligible_Wizard.aspx?FastTrack=Y
Favorites
New Tab
Education Benefits Online
IMARC
milBook Home Group Ed...
USPFO WEB PAGES
Army Knowledge Online
ARNG Personnel Intranet ...
GI Bill Benefits - Tuition A...
TA Request
M State -
Page
Safety
Tools
admissions decision and to develop and process your SA or Documented Degree Plan once they have received all required documentation. If you do not comply with this step, you will risk being placed on administrative Hold until the transcripts are received. Official transcripts may include high school, military school, certificate programs, and schools, as well as your official AARTS transcript. In addition, most colleges require official copies of standardized test results, such as Scholastic Aptitude Test (SAT), American College Testing (ACT), Graduate Record Exam (GRE), Graduate Management Admission Test (GMAT), and Test of English as a Foreign Language (TOEFL) scores. You can access the "Request Transcript" link, from your Home page under "My Virtual Education Center" section; click on "Before You Enroll in a Course" link.
Authorization to Release Academic Information and Transcript
By submission of this Common Application for Admission, I give permission for my academic information to be shared as needed between U.S. Army,
If you missed any information on previous pages you will receive this red error message. You must complete these before moving to the next step.
Please check this box granting GoArmyEd permission to publish your name on the GoArmyEd portal as a part of the GoArmyEd Student Recognition Program. GoArmyEd Soldiers may be recog academic excellence, administrative good standing, and graduating from a GoArmyEd school. (To learn more about the Student Recognition Program the Student Recognition menu item.)
Common Application Status formation is incomplete, scroll to the top and select the appropriate tab to fill in missing required information.
Prior Education Information
Additional Information
I certify that all information is true and complete.
Return to Homepage
Save and Continue
Click Save and Continue
Accessibility Statement | Privacy Act | Helpdesk | Sitemap
© Copyright
Internet | Protected Mode: Off
100%
TA Request - Windo...
Microsoft PowerPoi...
Inbox - Microsoft O...
Document1 - Micro...
2:50 PM

Submit Request



If you missed any information on previous pages you will not see green check marks. You must complete Step 1 through 5 before moving on to the next step.

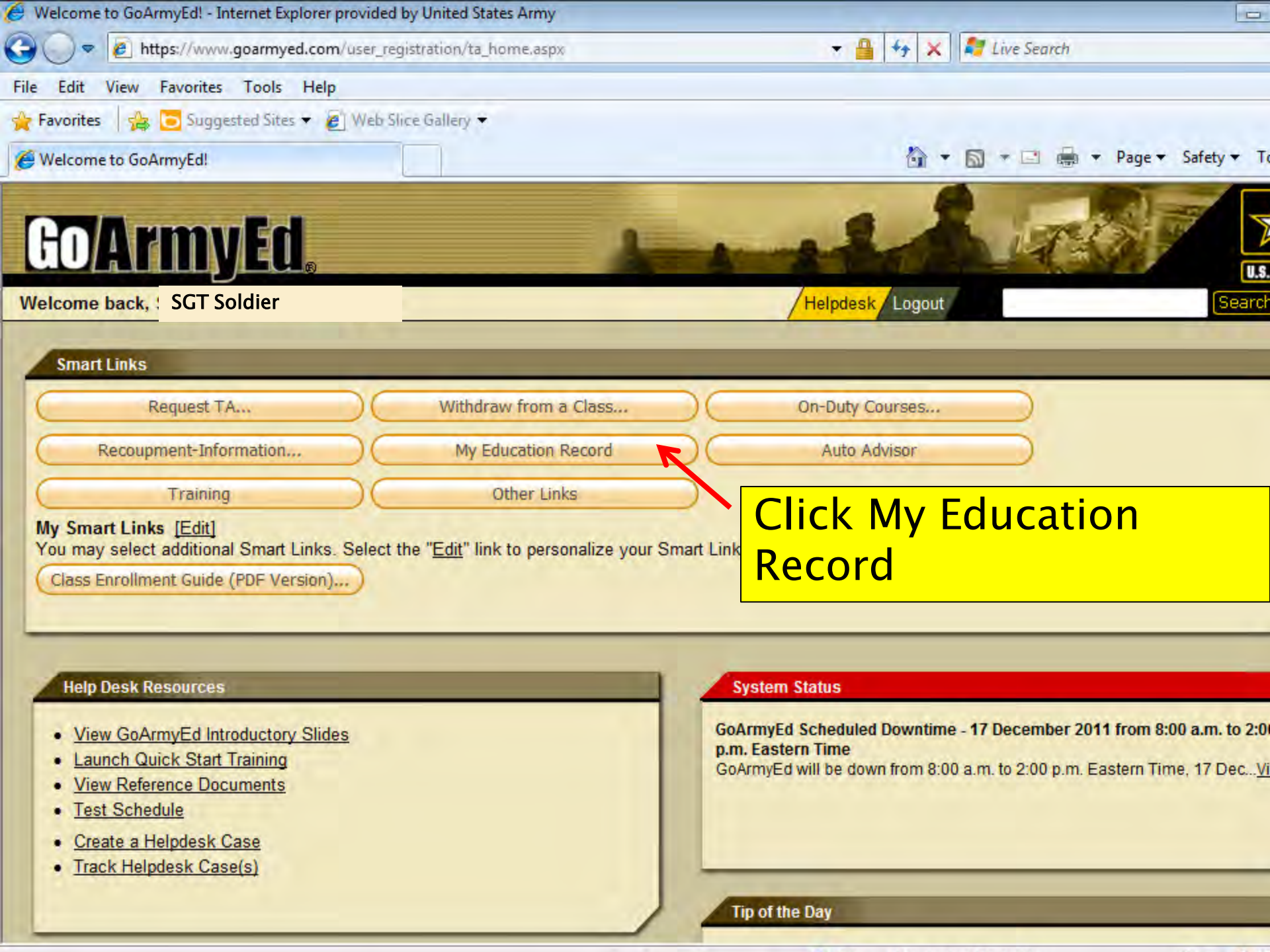
Registration Completion

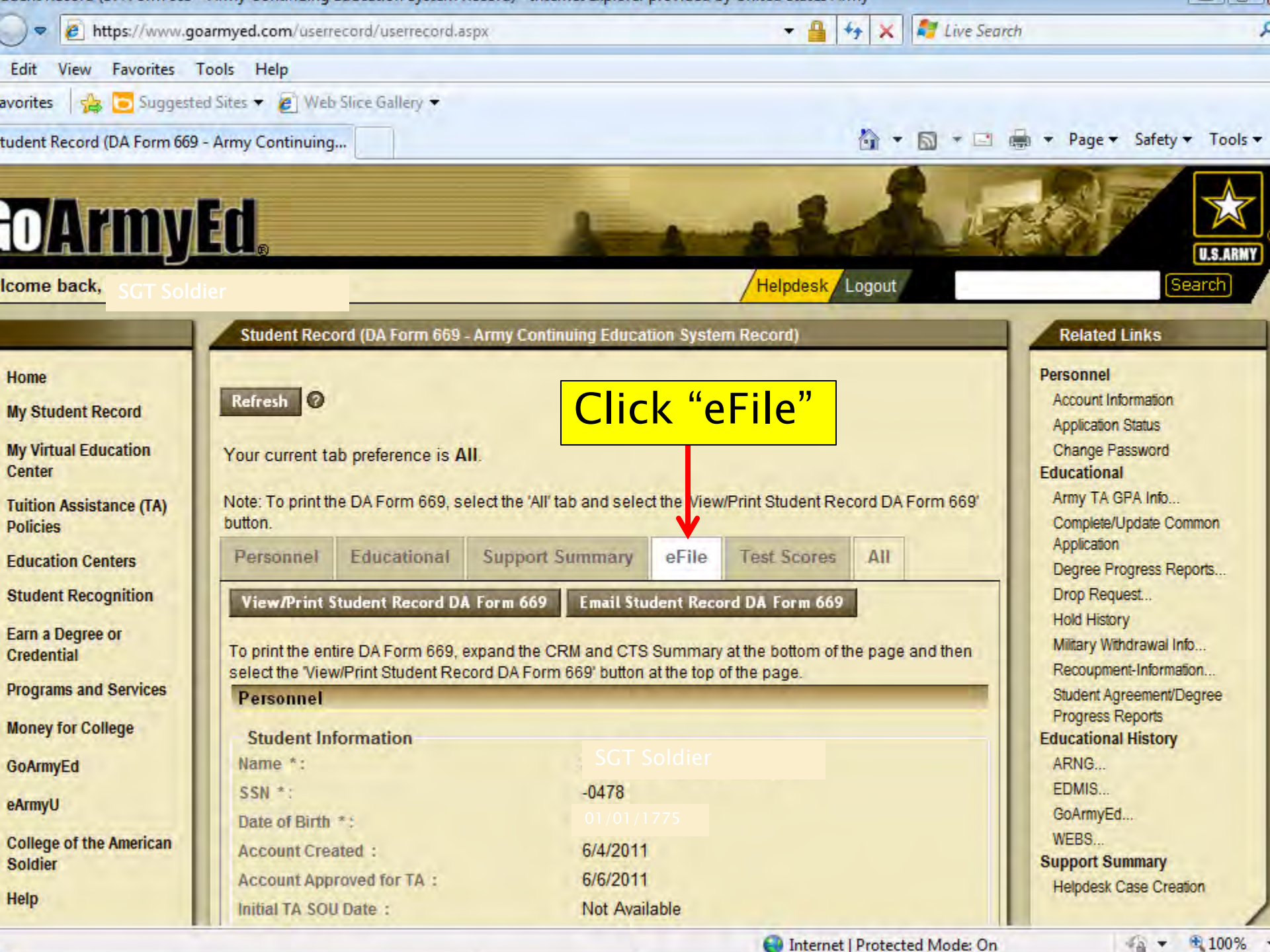


You have competed the registration portion of the GOARMYED Tuition Assistance request. At this point you must wait until your education counselor activates your GoArmyEd Account.

You still need to complete additional steps before you can receive any funding.

Uploading documents into the GoArmyEd eFile


Welcome to GoArmyEd! - Internet Explorer provided by United States Army
https://www.goarmyed.com/user_registration/ta_home.aspx
Live Search
File Edit View Favorites Tools Help
Favorites
Suggested Sites
Web Slice Gallery
Welcome to GoArmyEd!
Page
Safety
GoArmyEd
Welcome back, SGT Soldier
Helpdesk
Logout
Search
Smart Links
Request TA...
Withdraw from a Class...
On-Duty Courses...
Recoupment-Information...
My Education Record
Auto Advisor
Training
Other Links
My Smart Links [Edit]
You may select additional Smart Links. Select the "Edit" link to personalize your Smart Link
Class Enrollment Guide (PDF Version)...
Click My Education Record
Help Desk Resources
View GoArmyEd Introductory Slides
Launch Quick Start Training
View Reference Documents
Test Schedule
Create a Helpdesk Case
Track Helpdesk Case(s)
System Status
GoArmyEd Scheduled Downtime - 17 December 2011 from 8:00 a.m. to 2:0
p.m. Eastern Time
GoArmyEd will be down from 8:00 a.m. to 2:00 p.m. Eastern Time, 17 Dec...
Tip of the Day


https://www.goarmyed.com/userrecord/userrecord.aspx
Live Search
Edit View Favorites Tools Help
Suggested Sites
Web Slice Gallery
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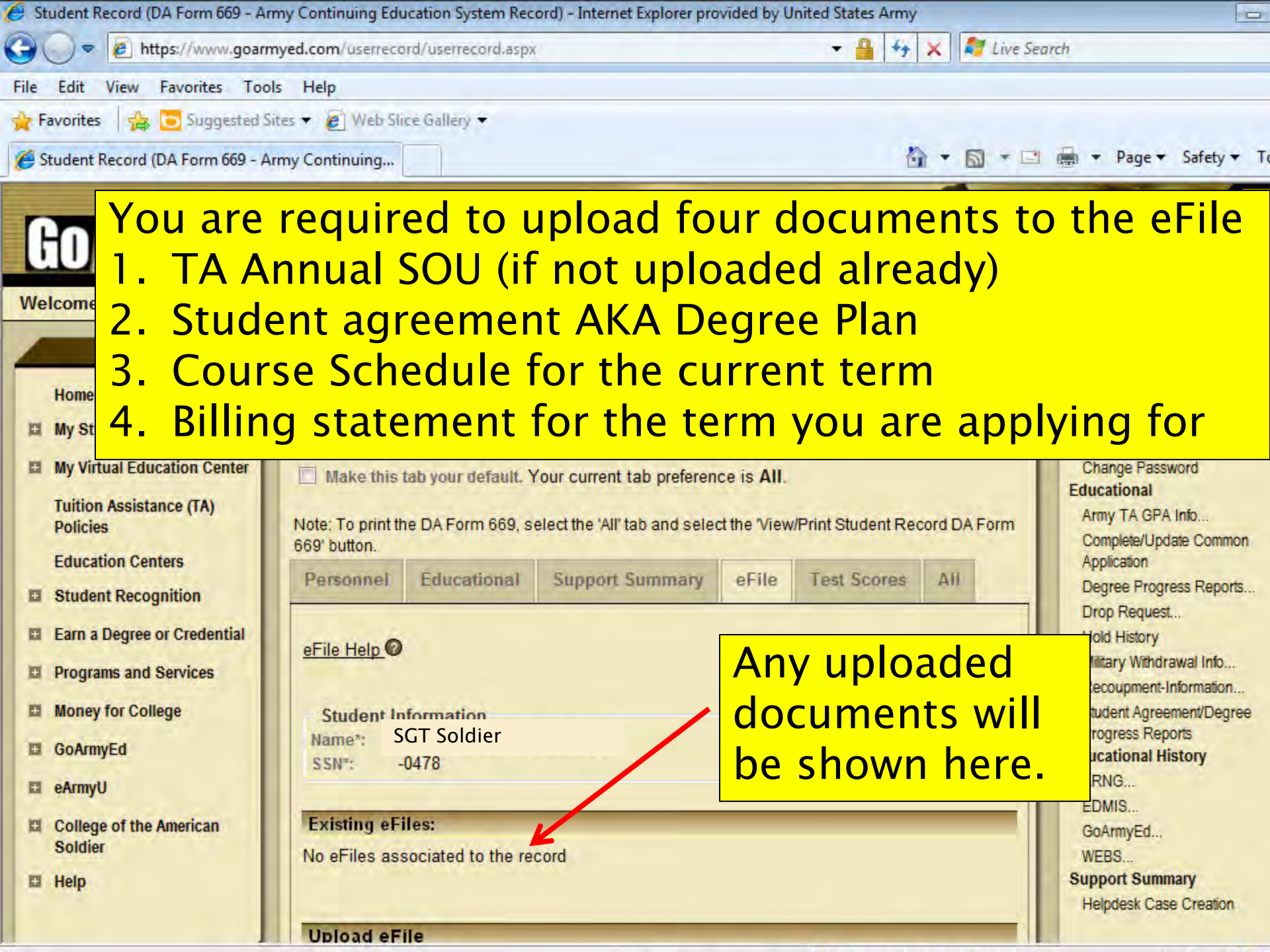
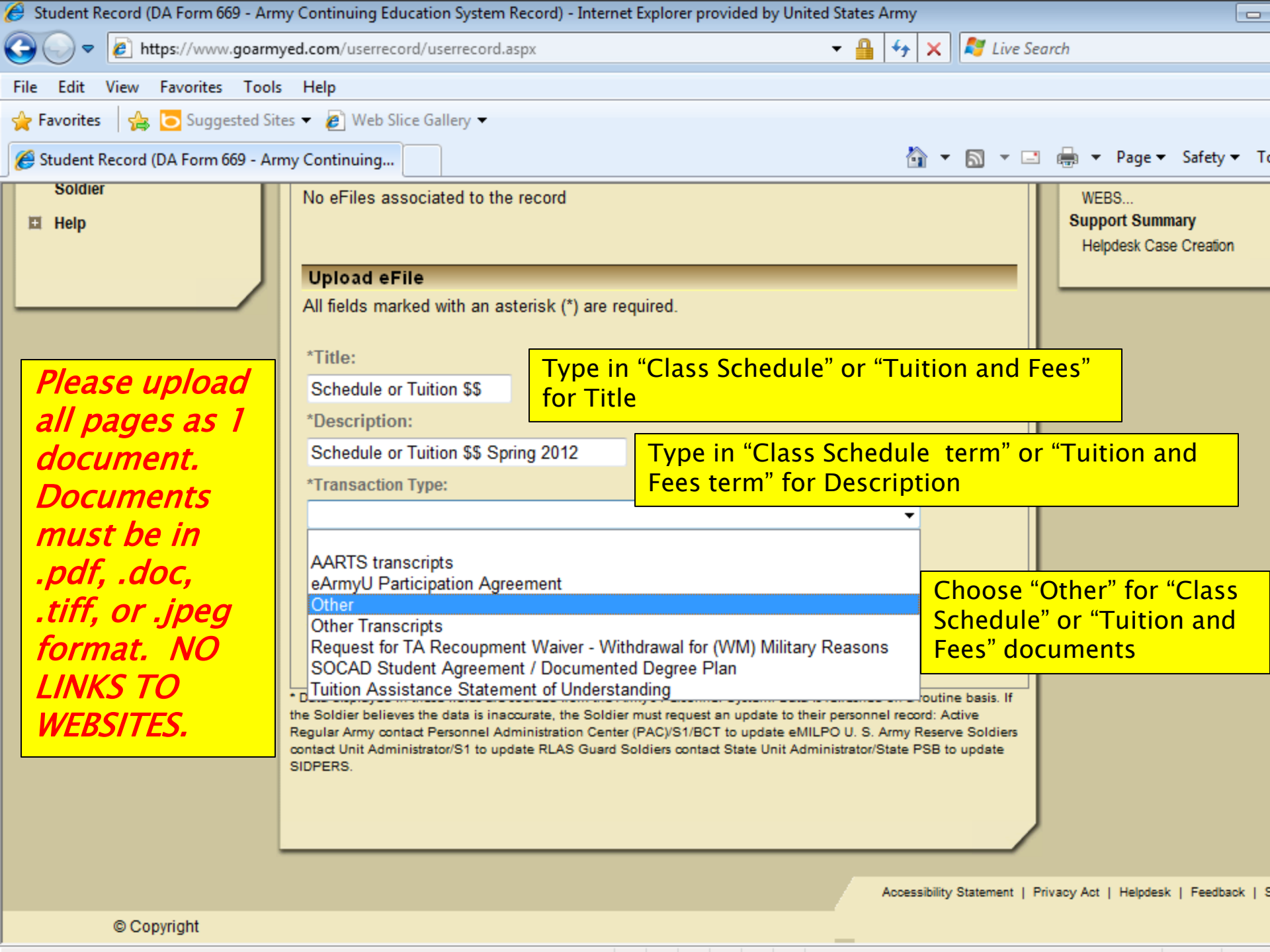
Page
Safety
Tools
GoArmyEd
U.S.ARMY
lcome back, SGT Soldier
Helpdesk
Logout
Search
Home
My Student Record
My Virtual Education Center
Tuition Assistance (TA) Policies
Education Centers
Student Recognition
Earn a Degree or Credential
Programs and Services
Money for College
GoArmyEd
eArmyU
College of the American Soldier
Help
Student Record (DA Form 669 - Army Continuing Education System Record)
Refresh
Click "eFile"
Your current tab preference is All.
Note: To print the DA Form 669, select the 'All' tab and select the 'View/Print Student Record DA Form 669' button.
Personnel
Educational
Support Summary
eFile
Test Scores
All
View/Print Student Record DA Form 669
Email Student Record DA Form 669
To print the entire DA Form 669, expand the CRM and CTS Summary at the bottom of the page and then select the 'View/Print Student Record DA Form 669' button at the top of the page.
Personnel
Student Information
Name * : SGT Soldier
SSN * : -0478
Date of Birth * : 01/01/1775
Account Created : 6/4/2011
Account Approved for TA : 6/6/2011
Initial TA SOU Date : Not Available
Related Links
Personnel
Account Information
Application Status
Change Password
Educational
Army TA GPA Info...
Complete/Update Common Application
Degree Progress Reports...
Drop Request...
Hold History
Military Withdrawal Info...
Recoupment-Information...
Student Agreement/Degree Progress Reports
Educational History
ARNG...
EDMIS...
GoArmyEd...
WEBS...
Support Summary
Helpdesk Case Creation
Internet | Protected Mode: On
100%


Student Record (DA Form 669 - Army Continuing Education System Record) - Internet Explorer provided by United States Army
https://www.goarmyed.com/userrecord/userrecord.aspx
Live Search
File Edit View Favorites Tools Help
Favorites
Suggested Sites
Web Slice Gallery
Student Record (DA Form 669 - Army Continuing...
Page
Safety
You are required to upload four documents to the eFile
1. TA Annual SOU (if not uploaded already)
2. Student agreement AKA Degree Plan
3. Course Schedule for the current term
4. Billing statement for the term you are applying for
Welcome
Home
My St
My Virtual Education Center
Tuition Assistance (TA) Policies
Education Centers
Student Recognition
Earn a Degree or Credential
Programs and Services
Money for College
GoArmyEd
eArmyU
College of the American Soldier
Help
Make this tab your default. Your current tab preference is All.
Note: To print the DA Form 669, select the 'All' tab and select the 'View/Print Student Record DA Form 669' button.
Personnel
Educational
Support Summary
eFile
Test Scores
All
eFile Help
Student Information
Name*: SGT Soldier
SSN*: -0478
Existing eFiles:
No eFiles associated to the record
Upload eFile
Any uploaded documents will be shown here.
Change Password
Educational
Army TA GPA Info...
Complete/Update Common Application
Degree Progress Reports...
Drop Request...
Hold History
Military Withdrawal Info...
Recoupment-Information...
Student Agreement/Degree
Progress Reports
Educational History
RNG...
EDMIS...
GoArmyEd...
WEBS...
Support Summary
Helpdesk Case Creation


Student Record (DA Form 669 - Army Continuing Education System Record) - Internet Explorer provided by United States Army
https://www.goarmyed.com/userrecord/userrecord.aspx
Live Search
File Edit View Favorites Tools Help
Favorites
Suggested Sites
Web Slice Gallery
Student Record (DA Form 669 - Army Continuing...
Page
Safety
Soldier
Help
No eFiles associated to the record
WEBS...
Support Summary
Helpdesk Case Creation
Upload eFile
All fields marked with an asterisk (*) are required.
*Title:
Schedule or Tuition $$
Type in "Class Schedule" or "Tuition and Fees" for Title
*Description:
Schedule or Tuition $$ Spring 2012
Type in "Class Schedule term" or "Tuition and Fees term" for Description
*Transaction Type:
AARTS transcripts
eArmyU Participation Agreement
Other
Other Transcripts
Request for TA Recoupment Waiver - Withdrawal for (WM) Military Reasons
SOCAD Student Agreement / Documented Degree Plan
Tuition Assistance Statement of Understanding
Choose "Other" for "Class Schedule" or "Tuition and Fees" documents
Please upload all pages as 1 document. Documents must be in .pdf, .doc, .tiff, or .jpeg format. NO LINKS TO WEBSITES.
the Soldier believes the data is inaccurate, the Soldier must request an update to their personnel record: Active Regular Army contact Personnel Administration Center (PAC)/S1/BCT to update eMILPO U. S. Army Reserve Soldiers contact Unit Administrator/S1 to update RLAS Guard Soldiers contact State Unit Administrator/State PSB to update SIDPERS.
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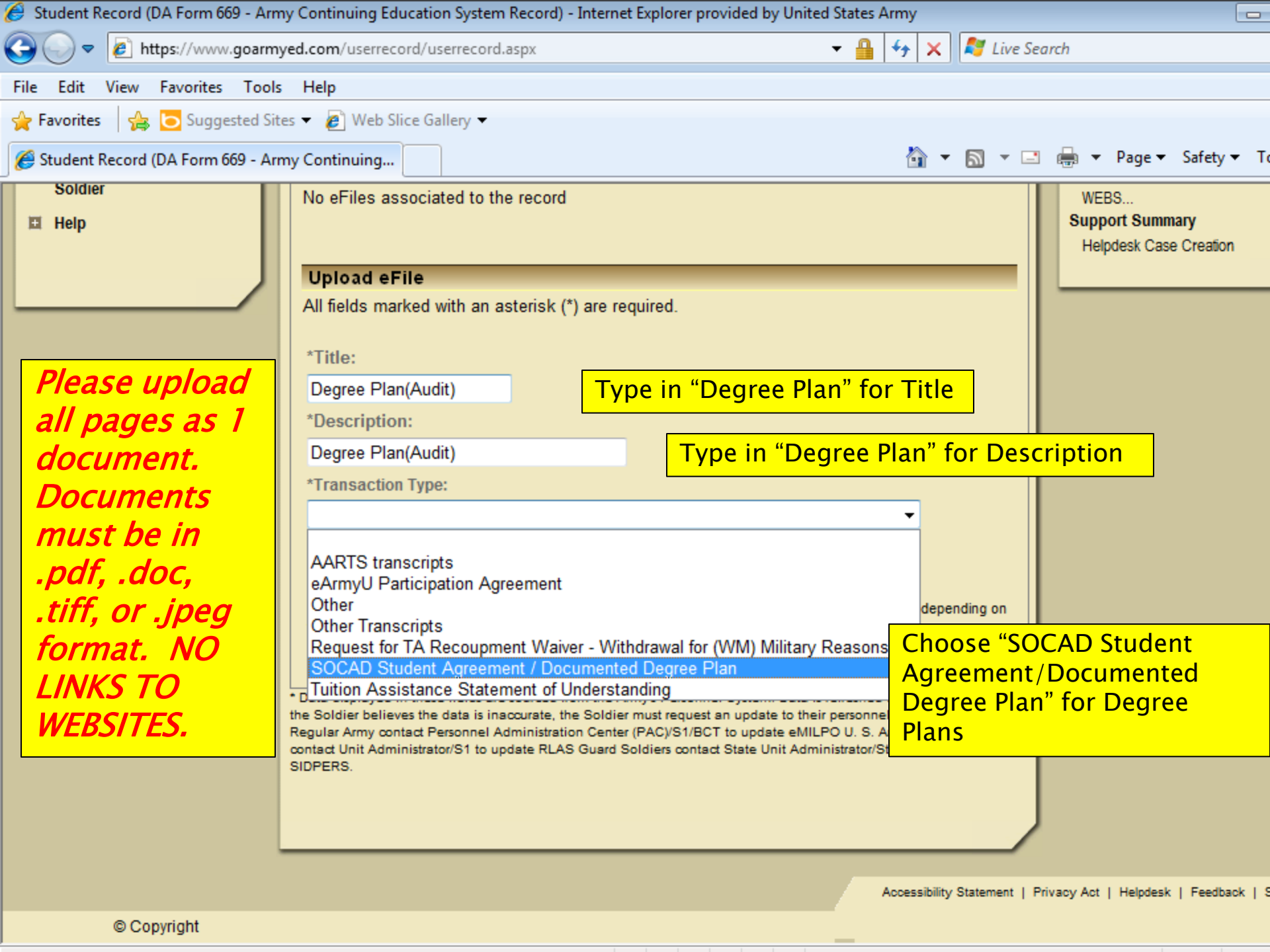
Student Record (DA Form 669 - Army Continuing Education System Record) - Internet Explorer provided by United States Army
https://www.goarmyed.com/userrecord/userrecord.aspx
Live Search
File Edit View Favorites Tools Help
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Suggested Sites
Web Slice Gallery
Student Record (DA Form 669 - Army Continuing...
Page
Safety
Soldier
Help
No eFiles associated to the record
WEBS...
Support Summary
Helpdesk Case Creation
Upload eFile
All fields marked with an asterisk (*) are required.
*Title:
Degree Plan(Audit)
Type in "Degree Plan" for Title
*Description:
Degree Plan(Audit)
Type in "Degree Plan" for Description
*Transaction Type:
AARTS transcripts
eArmyU Participation Agreement
Other
Other Transcripts
Request for TA Recoupment Waiver - Withdrawal for (WM) Military Reasons
SOCAD Student Agreement / Documented Degree Plan
Tuition Assistance Statement of Understanding
depending on
Choose "SOCAD Student Agreement/Documented Degree Plan" for Degree Plans
Please upload all pages as 1 document. Documents must be in .pdf, .doc, .tiff, or .jpeg format. NO LINKS TO WEBSITES.
the Soldier believes the data is inaccurate, the Soldier must request an update to their personne
Regular Army contact Personnel Administration Center (PAC)/S1/BCT to update eMILPO U. S. A
contact Unit Administrator/S1 to update RLAS Guard Soldiers contact State Unit Administrator/St
SIDPERS.
Accessibility Statement | Privacy Act | Helpdesk | Feedback |
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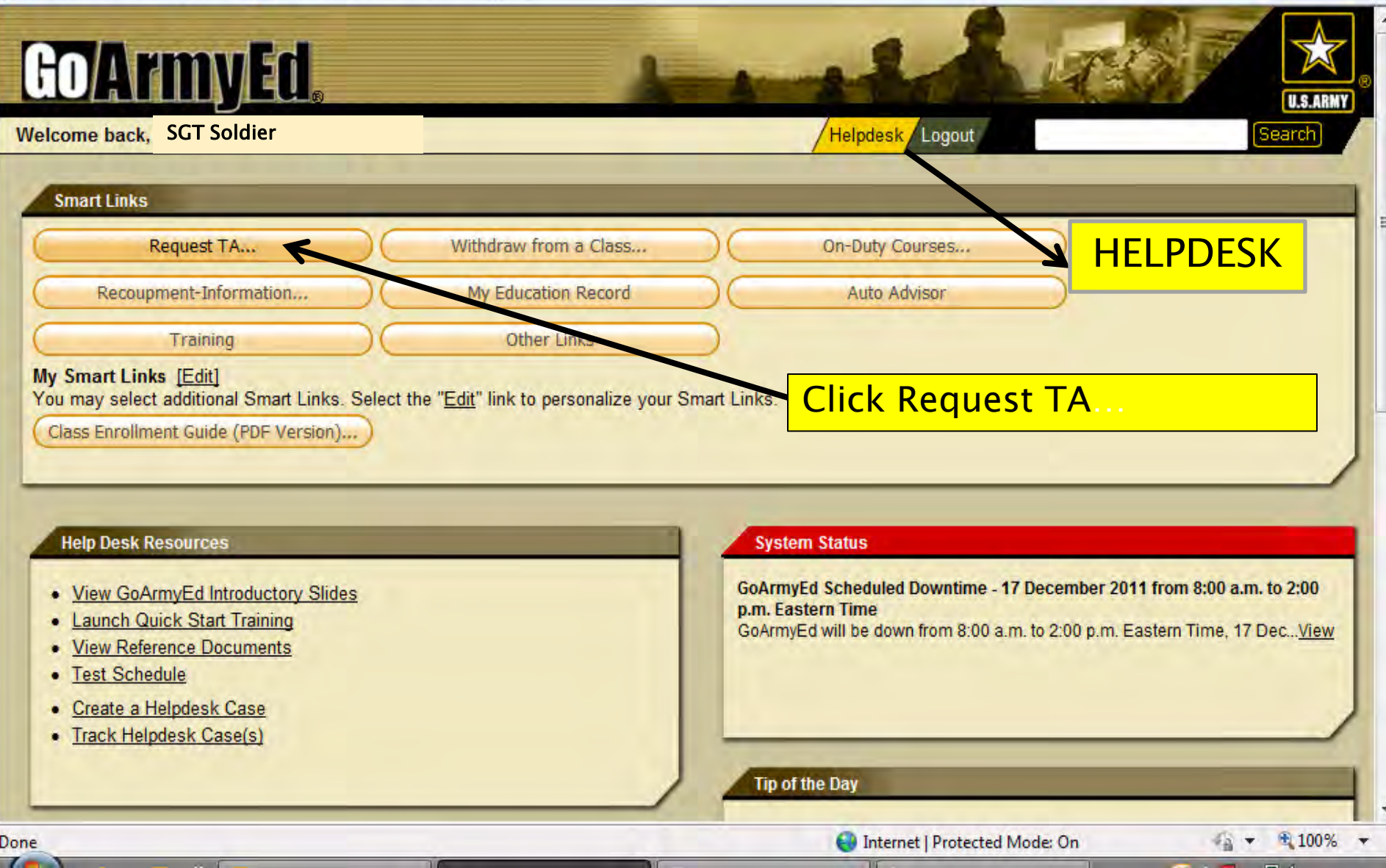
Completing a Tuition Assistance Application in GoArmyEd

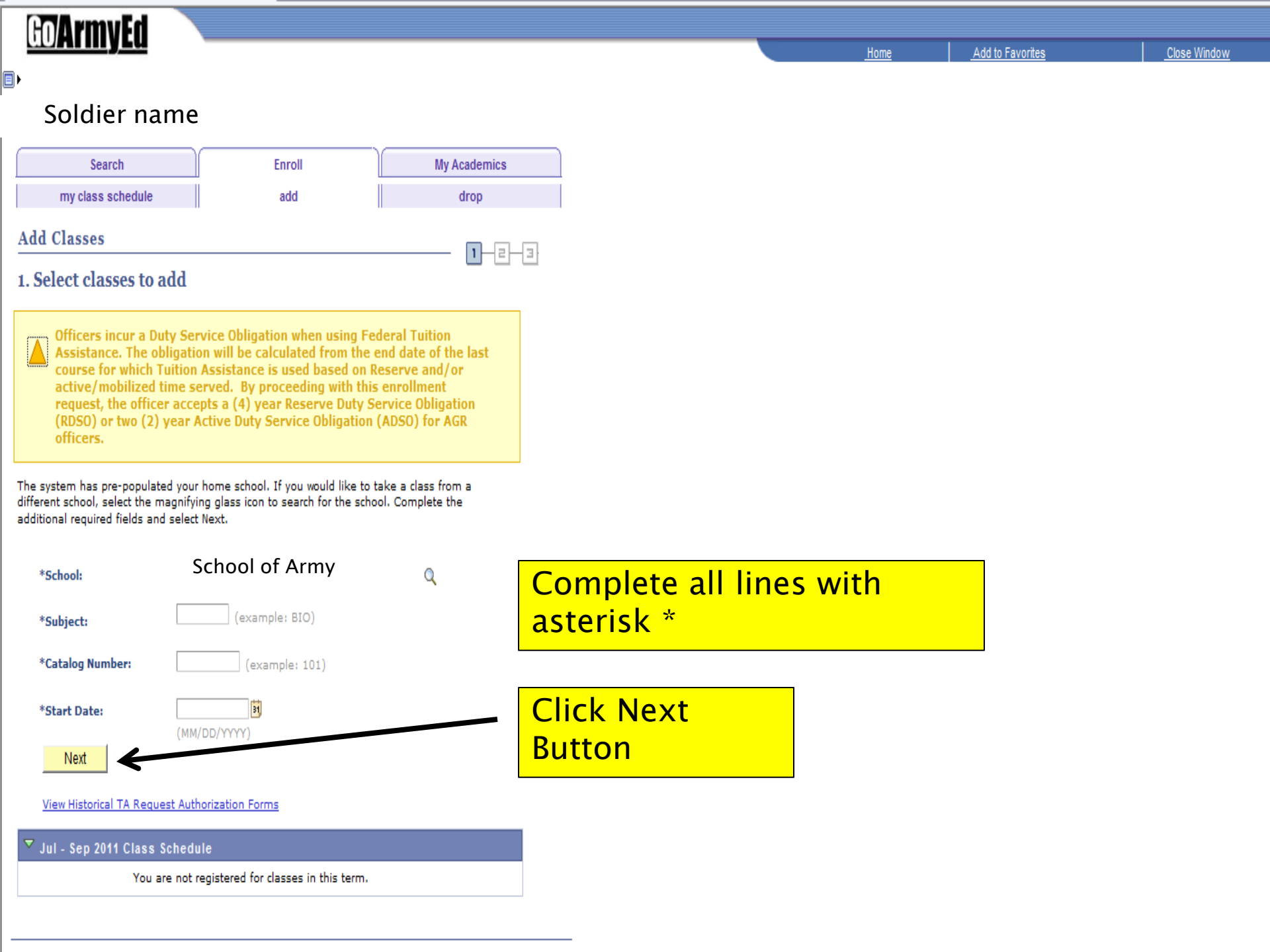
Non-LOI School

Request Tuition Assistance

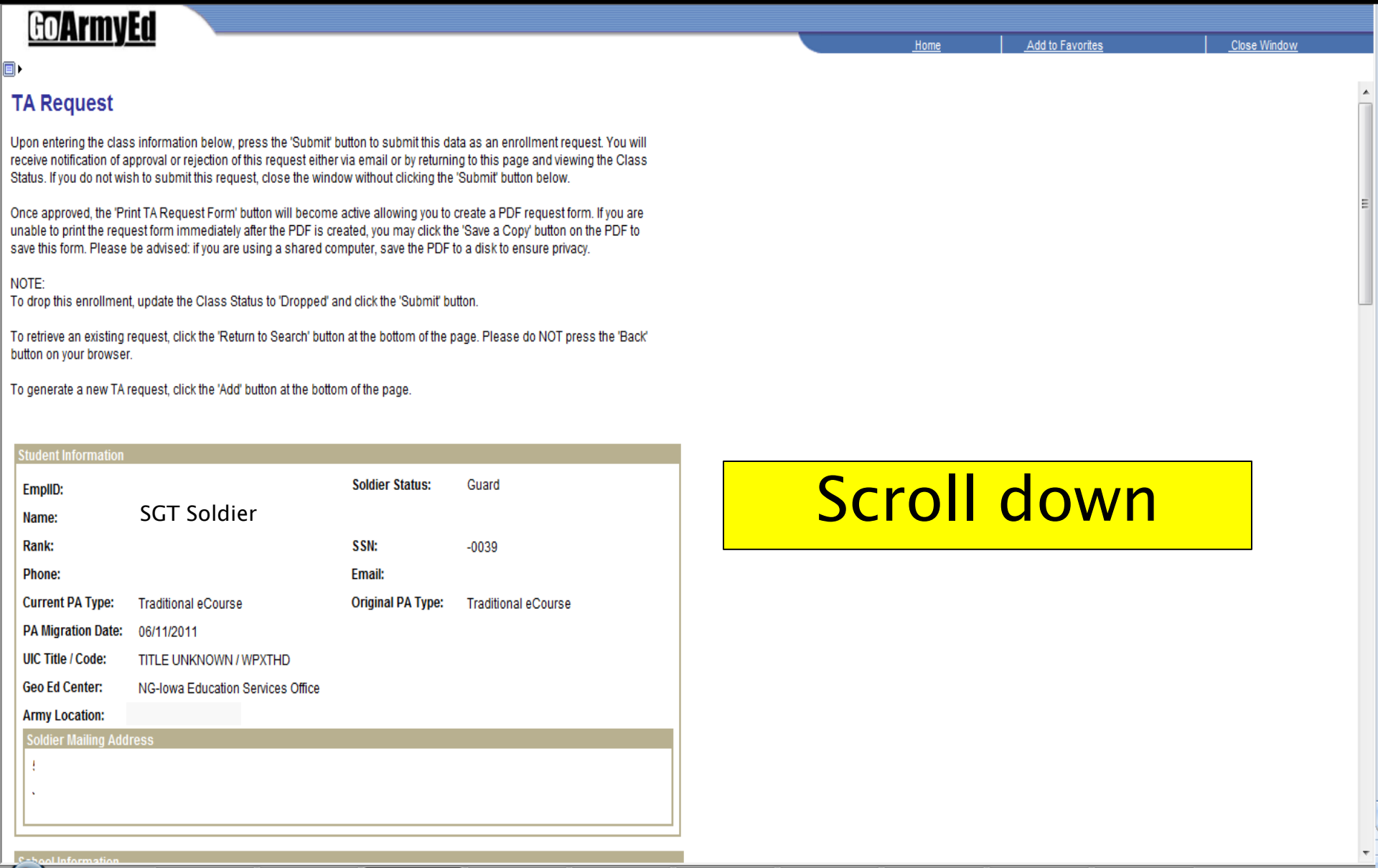


Officers and Tuition Assistance

- Officers who choose to use TA will incur a 4-year Reserve Duty Service Obligation or RDSO for each TA funded course.
- Officers are not required to use TA prior to being eligible for STR.

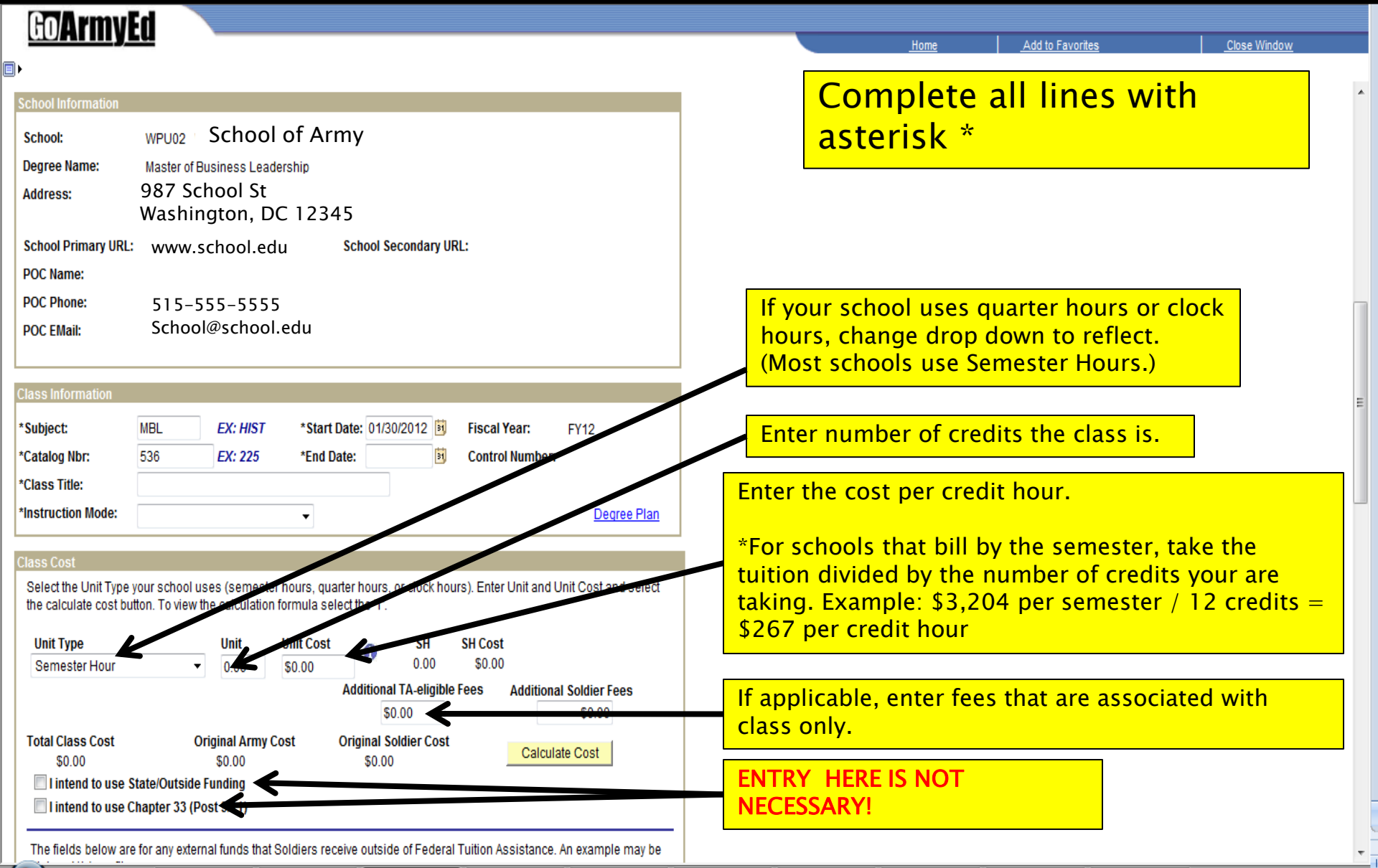

GoArmyEd
Home
Add to Favorites
Close Window
Soldier name
Search
Enroll
My Academics
my class schedule
add
drop
Add Classes
1 2 3
1. Select classes to add
Officers incur a Duty Service Obligation when using Federal Tuition Assistance. The obligation will be calculated from the end date of the last course for which Tuition Assistance is used based on Reserve and/or active/mobilized time served. By proceeding with this enrollment request, the officer accepts a (4) year Reserve Duty Service Obligation (RDSO) or two (2) year Active Duty Service Obligation (ADSO) for AGR officers.
The system has pre-populated your home school. If you would like to take a class from a different school, select the magnifying glass icon to search for the school. Complete the additional required fields and select Next.
*School:
School of Army
*Subject:
(example: BIO)
*Catalog Number:
(example: 101)
*Start Date:
(MM/DD/YYYY)
Next
View Historical TA Request Authorization Forms
Jul - Sep 2011 Class Schedule
You are not registered for classes in this term.
Complete all lines with asterisk *
Click Next Button

Requesting Tuition Assistance



Scroll down

Enter Course Information



Complete all lines with asterisk *

If your school uses quarter hours or clock hours, change drop down to reflect. (Most schools use Semester Hours.)

Enter number of credits the class is.

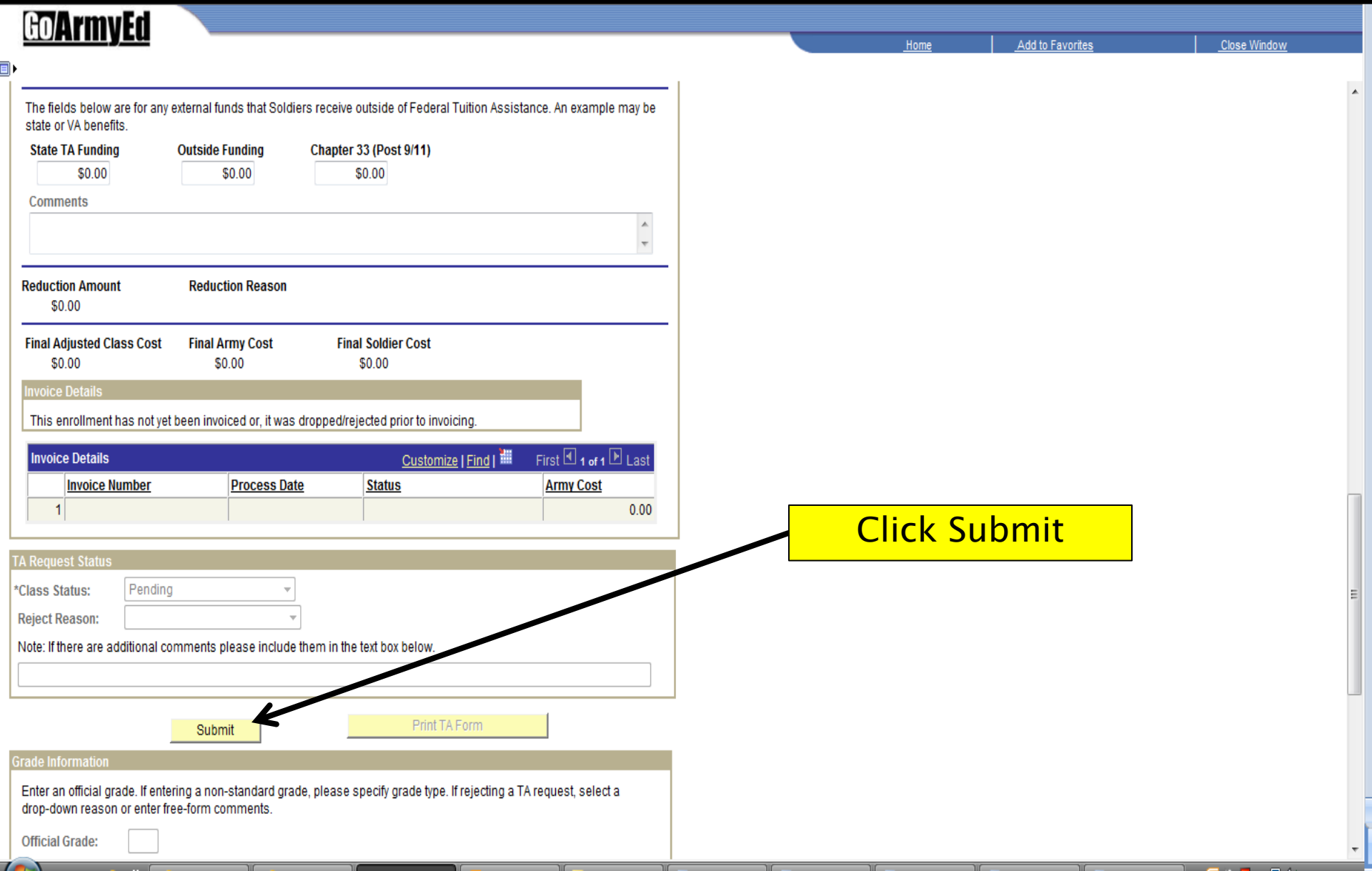
Enter the cost per credit hour.

*For schools that bill by the semester, take the tuition divided by the number of credits your are taking. Example: $3,204 per semester / 12 credits = $267 per credit hour

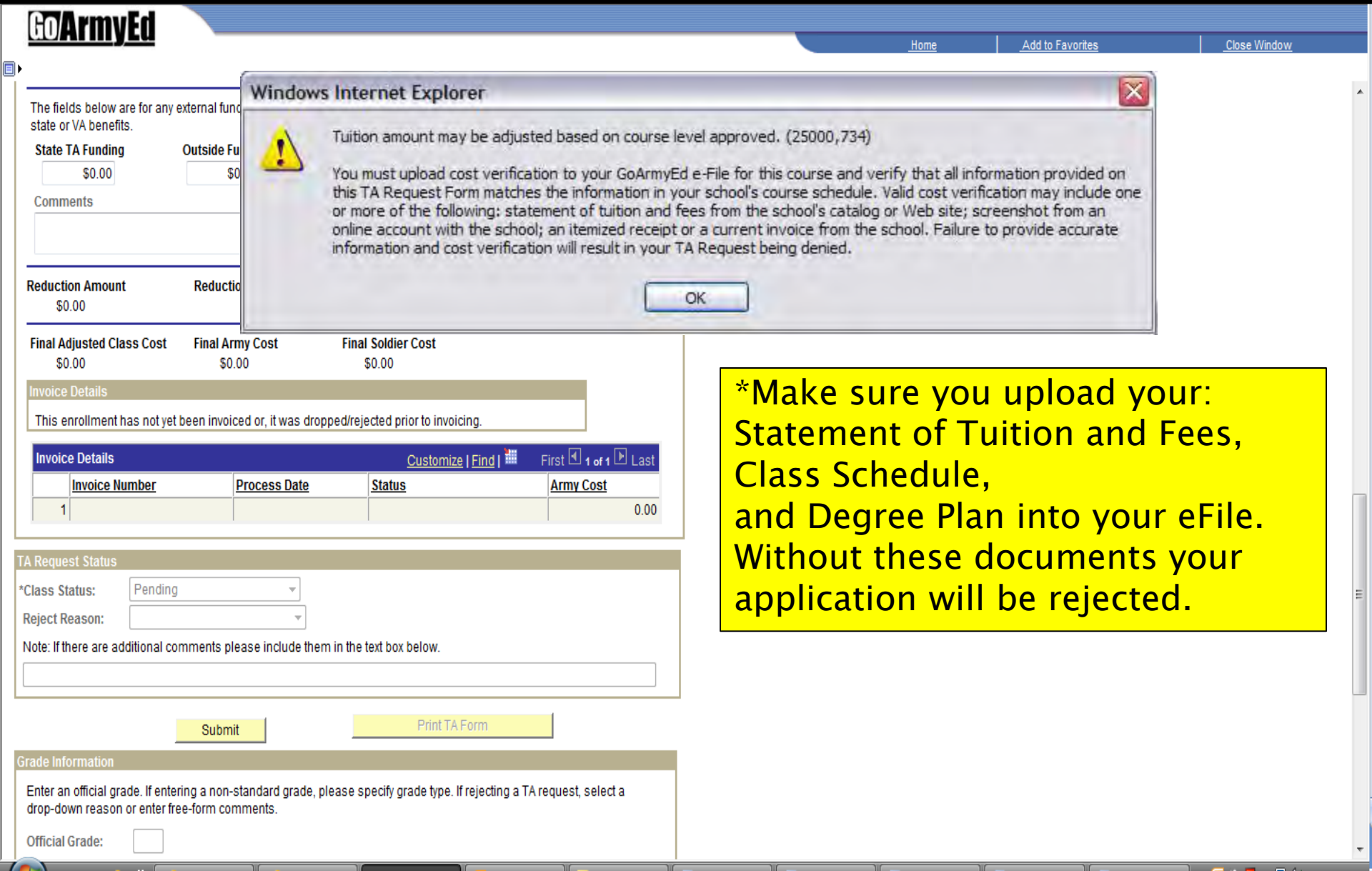
If applicable, enter fees that are associated with class only.

ENTRY HERE IS NOT NECESSARY!

Submit Tuition Assistance Request

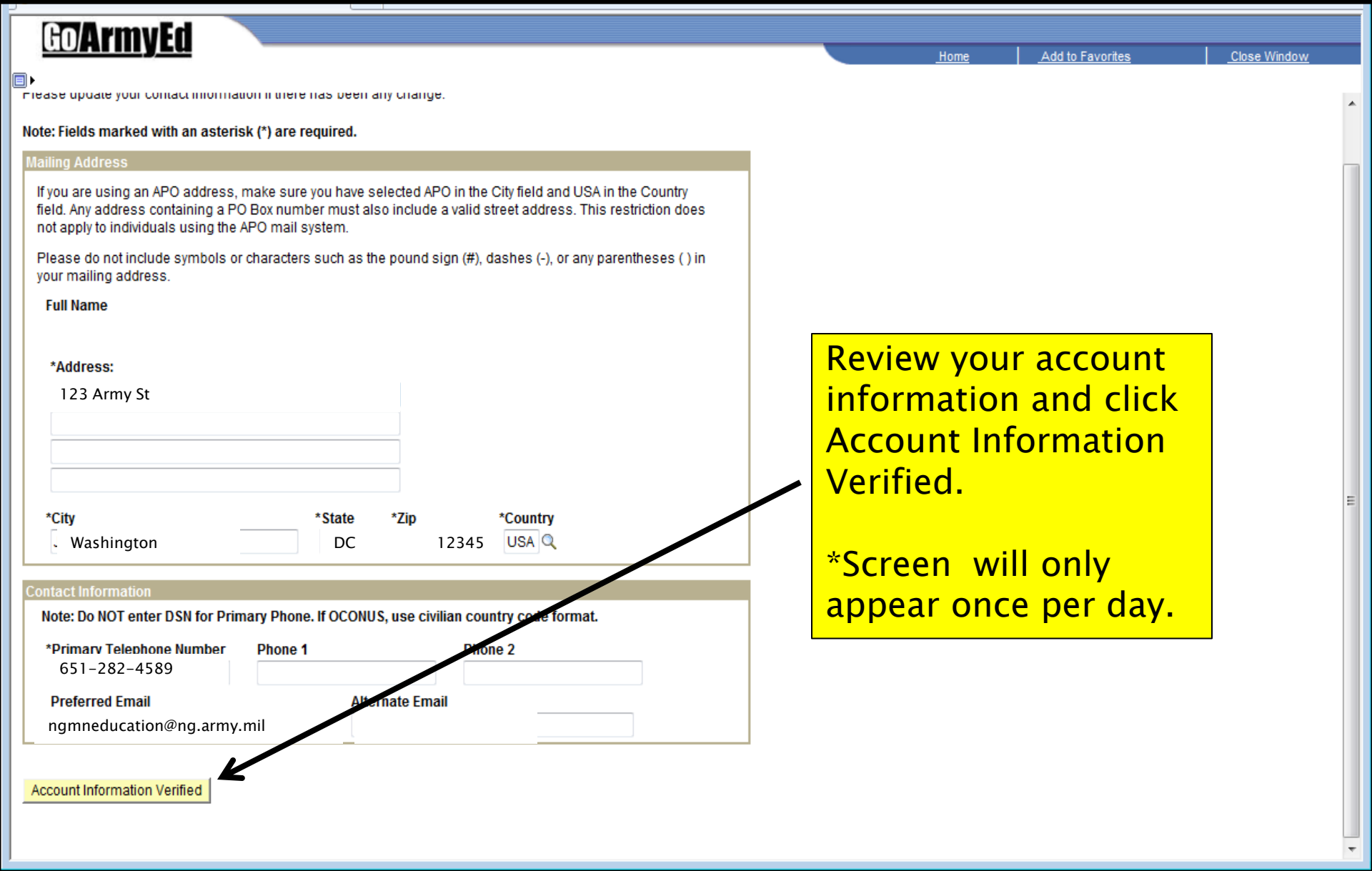


Verify Tuition and Fees Cost



*Make sure you upload your:
Statement of Tuition and Fees,
Class Schedule,
and Degree Plan into your eFile.
Without these documents your application will be rejected.

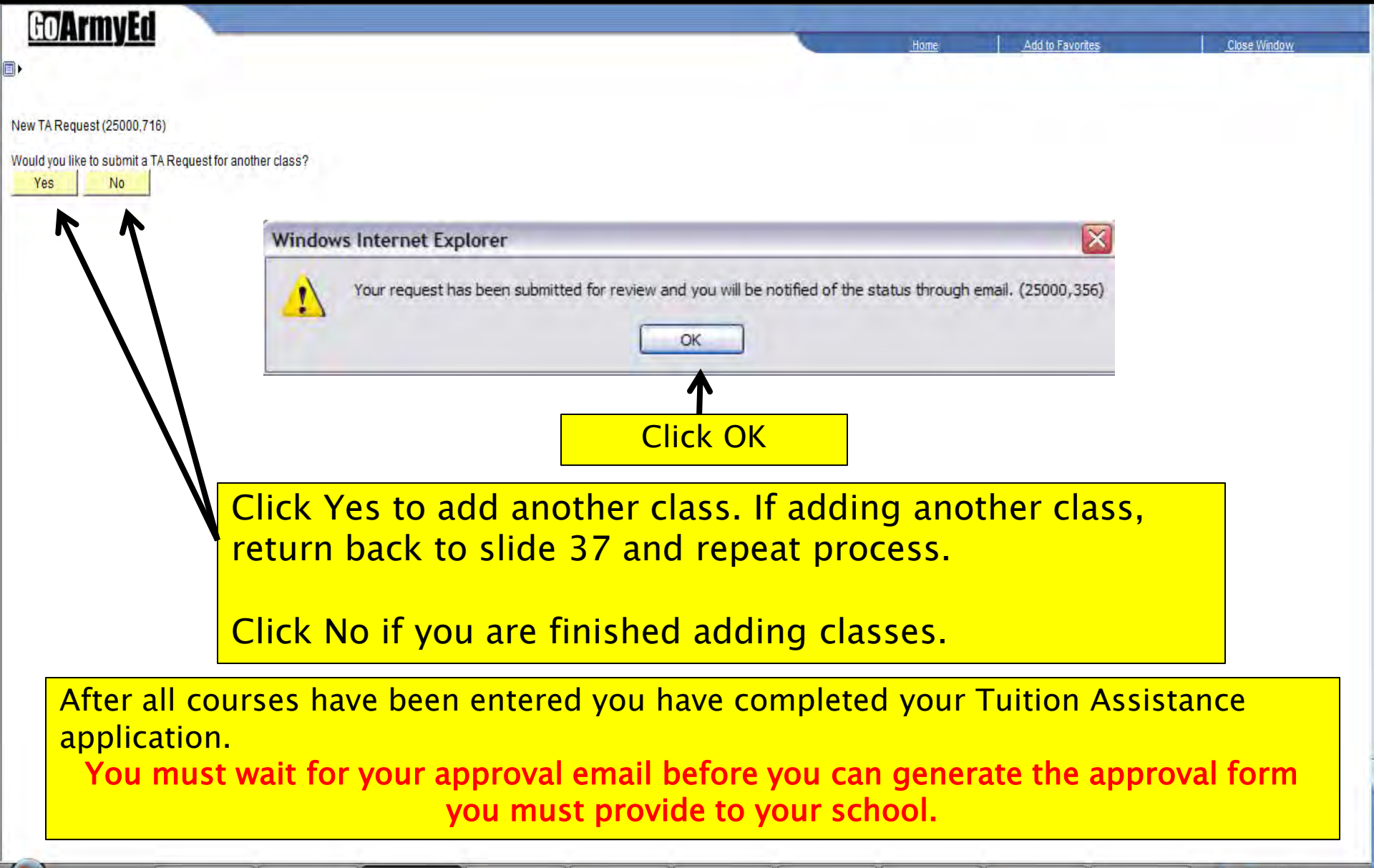
Verify Account Information



Review your account information and click Account Information Verified.

*Screen will only appear once per day.

Confirmation of Submital



After all courses have been entered you have completed your Tuition Assistance application.

You must wait for your approval email before you can generate the approval form you must provide to your school.

How to Generate Your Tuition Assistance Approval Form

Soldier receives approval email from GoArmyEd

Extra line breaks in this message were removed.

From: GoArmyEd@goarmyed.com
Sent: Fri 9/30/2011 7:51
To:
Cc:
Subject: TA Request Approved

Dear (

Your request to enroll in MBL 516 - Effective Bus Ldrs Commo at William Penn University-College for Working Adults has been approved by an Army Education Counselor.

Print the TA form and provide a copy to your school. You can access this form by selecting "Request TA" Smart Link located on your home page and then select "View Historical TA Request Authorization Forms" to view all TA Request forms that you have submitted.

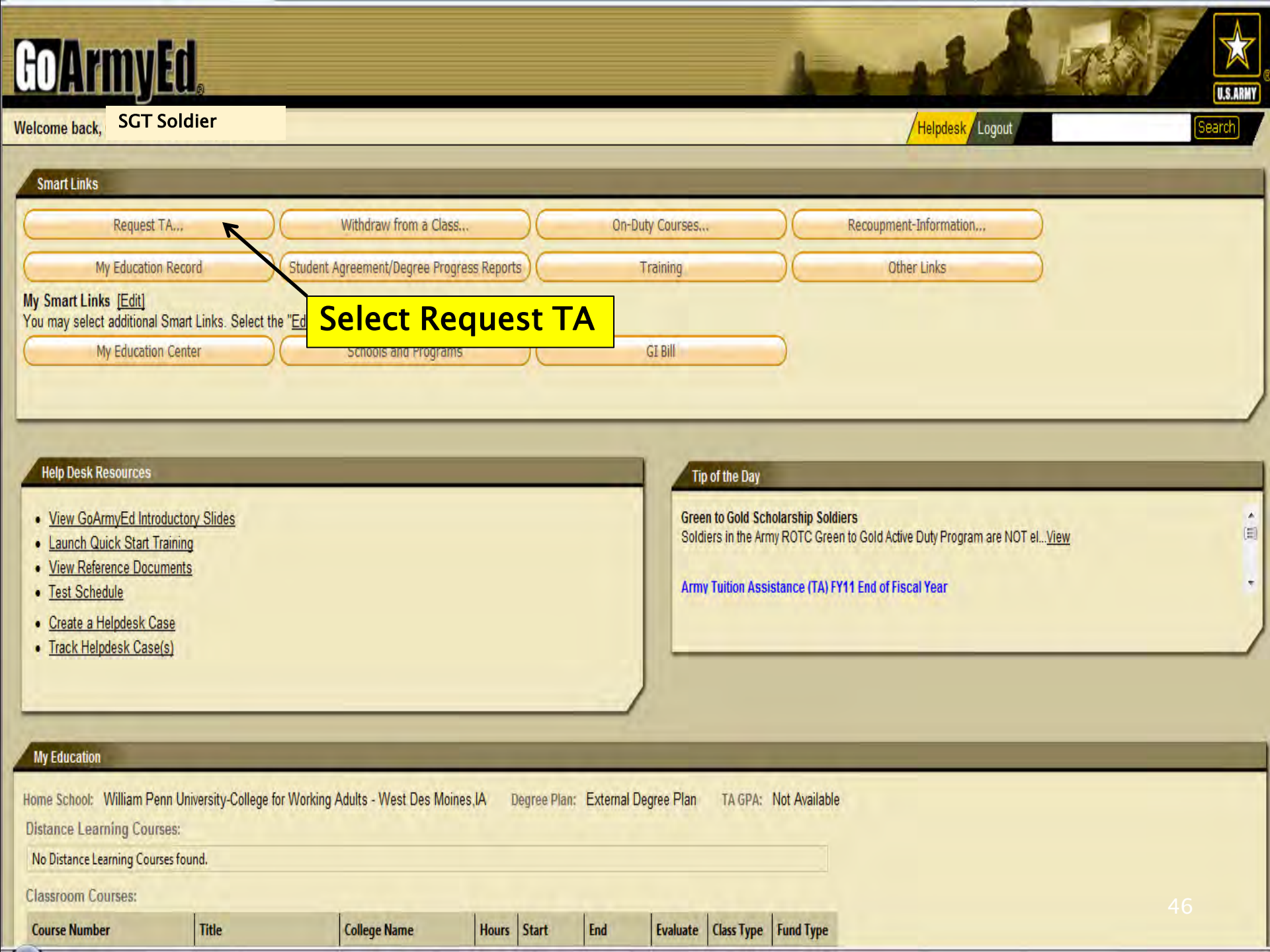
The TA funds have been deducted from your annual TA benefits. Should you decide not to enroll in this class, you can cancel your request on GoArmyEd.com and your TA balance will be restored. If you are past the drop deadline, you may drop the class using personal or military drop. You will need to work directly with your school registrar to drop or withdraw from the class at the school.

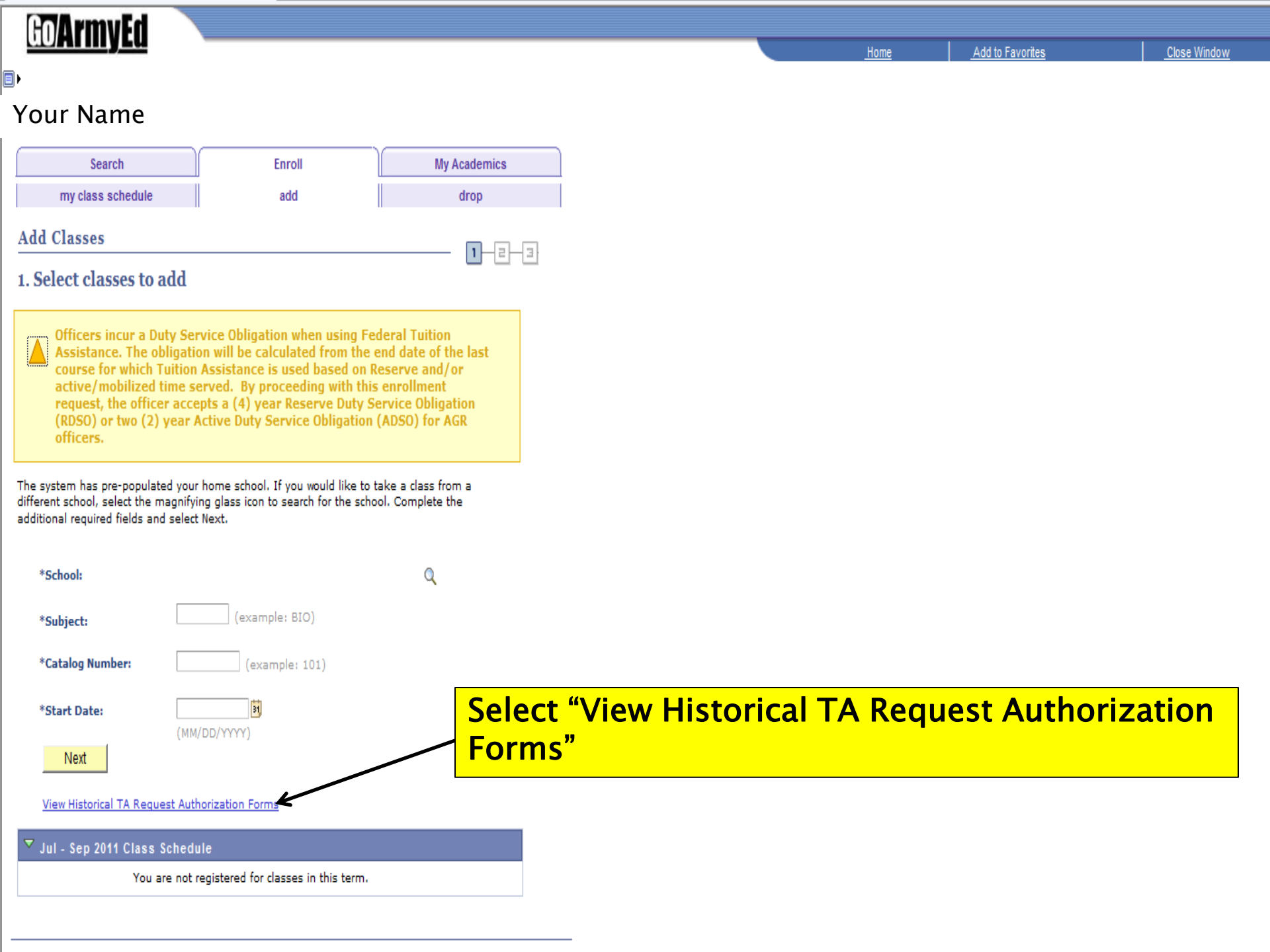
Contact an Army Education Counselor if you need additional assistance with your TA request by calling the GoArmyEd Helpdesk or creating a Helpdesk case online at www.GoArmyEd.com.

Sincerely,
GoArmyEd Student Support Services/Helpdesk CONUS Soldiers: 1-800-817-9990 OCONUS Soldiers: For the toll-free GoArmyEd Helpdesk number available in your location, check the portal at https://www.GoArmyEd.com/public/public_list_numbers.aspx.

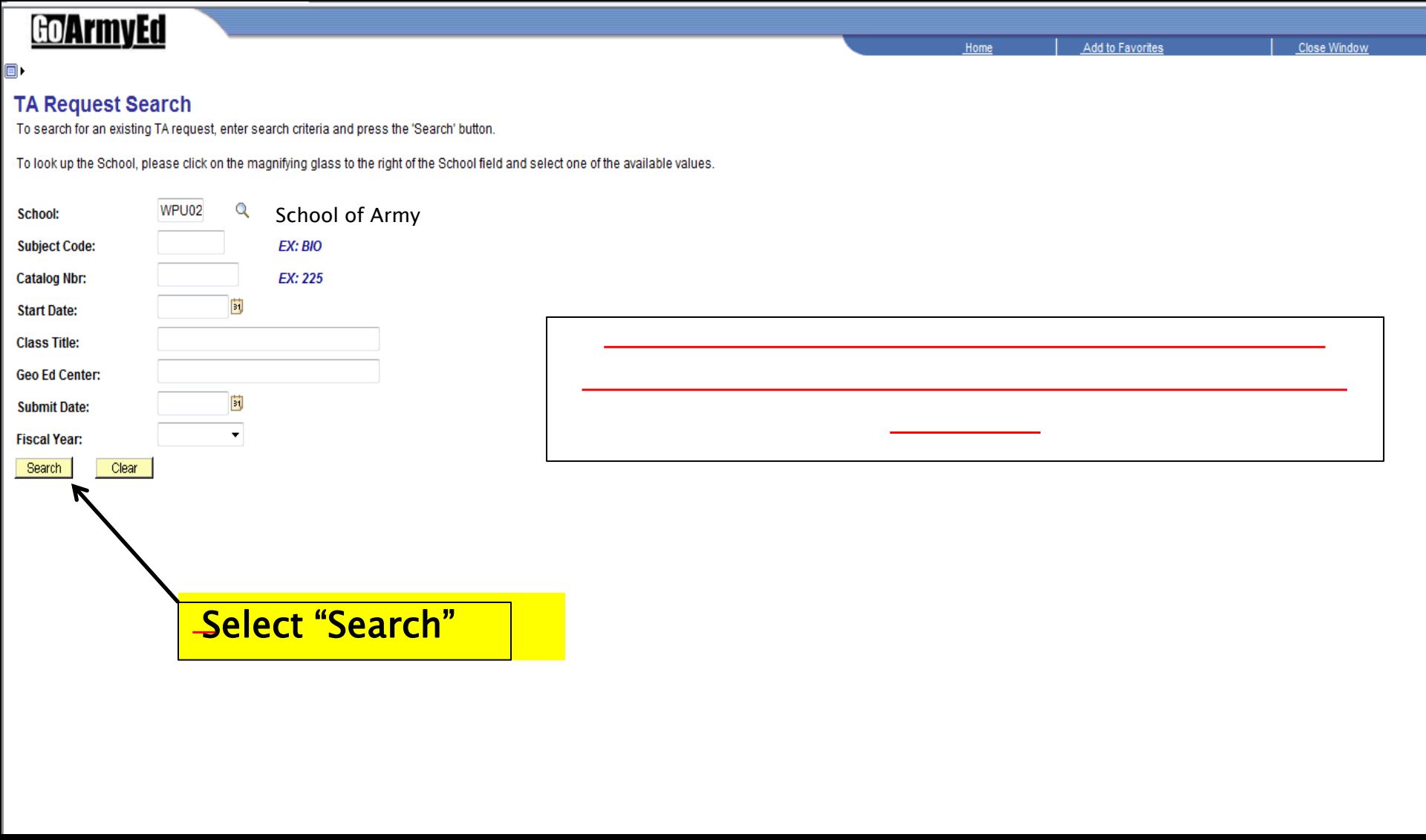
NOTE: THIS IS A SYSTEM GENERATED EMAIL. REPLIES TO THIS EMAIL WILL NOT BE RECEIVED BY GOARMYED SUPPORT STAFF.

Log onto your GoArmyEd account

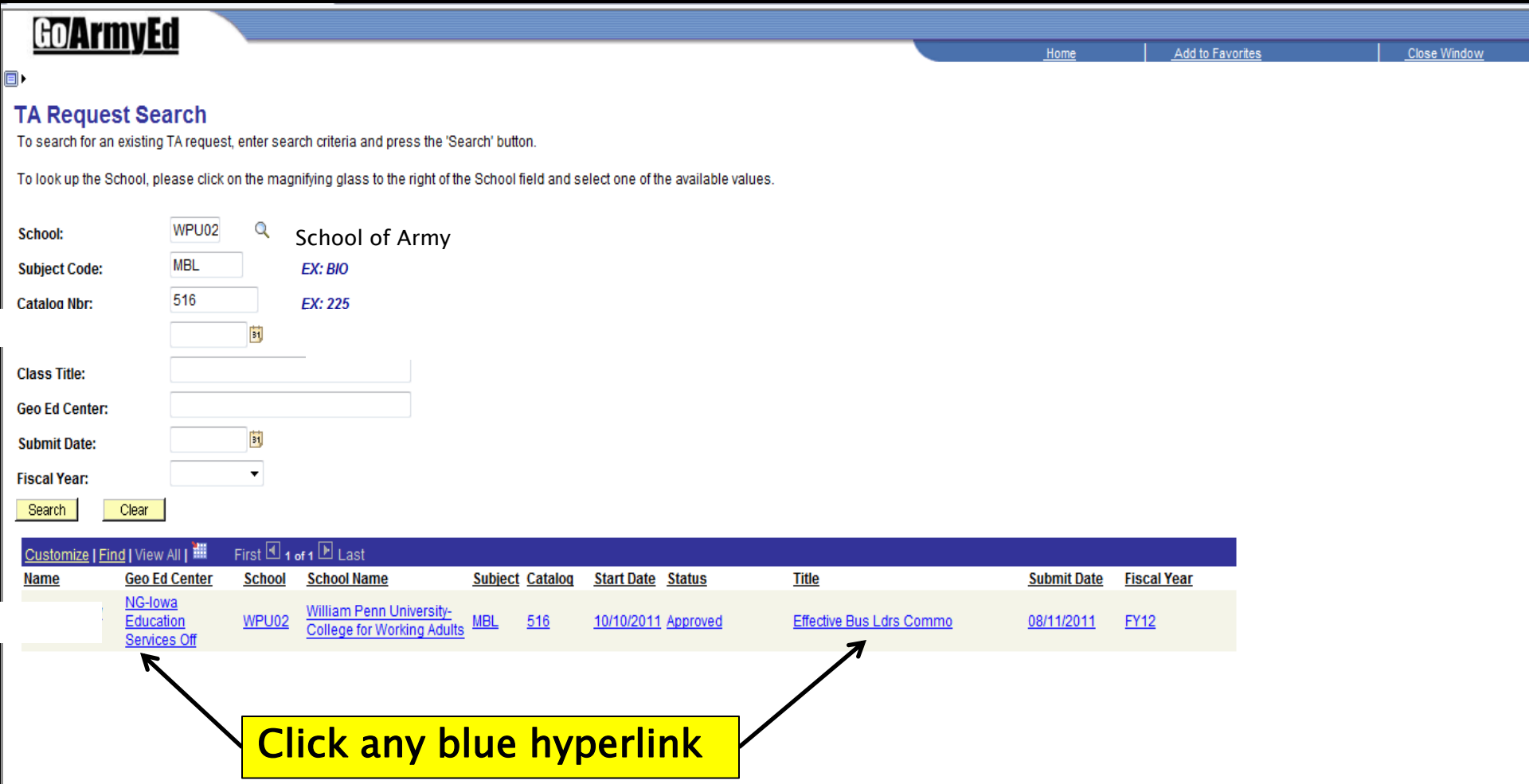

GoArmyEd
U.S.ARMY
Welcome back, SGT Soldier
Helpdesk
Logout
Search
Smart Links
Request TA...
Withdraw from a Class...
On-Duty Courses...
Recoupment-Information...
My Education Record
Student Agreement/Degree Progress Reports
Training
Other Links
My Smart Links [Edit]
You may select additional Smart Links. Select the "Ed
Select Request TA
My Education Center
Schools and Programs
GI Bill
Help Desk Resources
View GoArmyEd Introductory Slides
Launch Quick Start Training
View Reference Documents
Test Schedule
Create a Helpdesk Case
Track Helpdesk Case(s)
Tip of the Day
Green to Gold Scholarship Soldiers
Soldiers in the Army ROTC Green to Gold Active Duty Program are NOT el...View
Army Tuition Assistance (TA) FY11 End of Fiscal Year
My Education
Home School: William Penn University-College for Working Adults - West Des Moines,IA
Degree Plan: External Degree Plan
TA GPA: Not Available
Distance Learning Courses:
No Distance Learning Courses found.
Classroom Courses:
Course Number
Title
College Name
Hours
Start
End
Evaluate
Class Type
Fund Type


GoArmyEd
Home
Add to Favorites
Close Window
Your Name
Search
Enroll
My Academics
my class schedule
add
drop
Add Classes
1 2 3
1. Select classes to add
Officers incur a Duty Service Obligation when using Federal Tuition Assistance. The obligation will be calculated from the end date of the last course for which Tuition Assistance is used based on Reserve and/or active/mobilized time served. By proceeding with this enrollment request, the officer accepts a (4) year Reserve Duty Service Obligation (RDSO) or two (2) year Active Duty Service Obligation (ADSO) for AGR officers.
The system has pre-populated your home school. If you would like to take a class from a different school, select the magnifying glass icon to search for the school. Complete the additional required fields and select Next.
*School:
*Subject:
(example: BIO)
*Catalog Number:
(example: 101)
*Start Date:
(MM/DD/YYYY)
Next
View Historical TA Request Authorization Forms
Jul - Sep 2011 Class Schedule
You are not registered for classes in this term.
Select "View Historical TA Request Authorization Forms"

TA Search Request



TA Search Request Cont.



GoArmyEd

Home | Add to Favorites | Close Window

Place a checkmark in the box under the Print column for TA Requests that are in approved status that you wish to print on a single TA Request Report for your own records or to provide to a school. Please note that if you select Print for TA Requests offered by more than one school or fiscal year, a separate report will print for each school and only list the classes offered by that school. To drop or modify a TA Request, select the "Details" button for the TA Request you wish to change and make the change on the detailed TA Request Form with an active CAGE Code number for your school. If you choose to renew your CAGE Code with CCR, your expiration date will be updated within 24 hours in GoArmyEd.

Student Information

EmplID: 0527990 Current Degree Plan

Name: SGT Soldier

Rank: SSN:

Phone: Email:

Current PA Type: Traditional eCourse Original PA Type: School of Army

PA Migration Date: 06/11/2011 Home School

UIC Title / Code: TITLE UNKNOWN / WPXTHD

Geo Ed Center: NG-Iowa Education Services Office

Army Location: Submission Date: 08/11/2011

Soldier Mailing Address

1. Select "Print Select" Box

Customize | Find | View All | First 1 of 1 Last

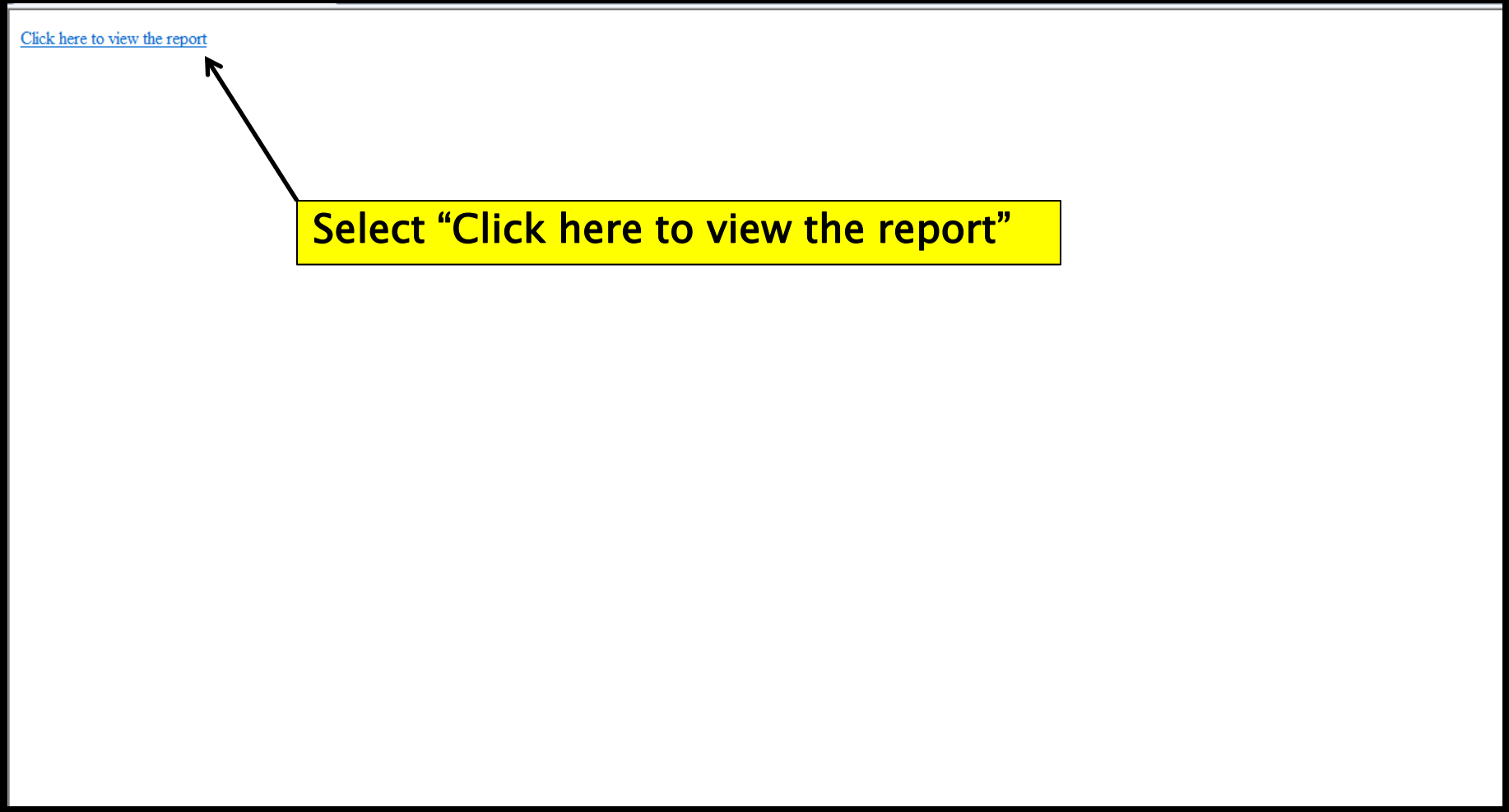
Print Select	TA Request Details	School	Class Status	*Class Level	Subject	Catalog Nbr	Class Title	Start Date	End Date	Drop Date	SH	SH Cost	TA-Eligible Fee	Soldier Fee	Final Army Cost	Final Soldier Cost
1	Details		Approved	Graduate Level Course	MBL	516	Effective Bus Ldrs Commo	10/10/2011	11/14/2011		3.00	$460.00	$0.00	$0.00	$750.00	$630.00

2. Select "Print TA Form"

Print TA Form

Return to Search

This page will appear.



ARMY TUITION ASSISTANCE AUTHORIZATION

1. APPLICANT DATA

SDN Number: ATA2WILMPNCWAN

A. Name (Last, First, M.I.)	B. SSN (Last Four)	C. Rank	D. Home School
E. Soldier Mailing Address	F. Phone Number	G. Email	H. UIC Title / Code TITLE UNKNOWN / WPXTHD

2. SCHOOL SECTION

A. School / Degree Name	B. Address	C. School Primary POC
		Name: Phone Email:

3. CLASS DATA

	Class 1
A. Class Number	MBL516
B. Class Title	Effective Bus Ldrs C
C. Instruction Mode	Classroom Off-Post
D. Number of Semester Hours	3.00
E. Cost Per Semester Hour	$460.00
F. Additional TA-Eligible Fees	$0.00
G. Additional Soldier Fees	$0.00
H. Soldier Intends to use State/Outside Funding	N
I. Soldier Intends to use Chapter 33 (Post 9/11)	N
J. Total Class Cost	$1,380.00
K. Soldier Cost	$630.00
L. Army Cost	$750.00
M. Soldier Status	Guard
N. Class Start Date	10/10/2011
O. Class End Date	11/14/2011
P. Days of the Week	Mo
Q. Start Time	06:00 PM
R. End Time	10:00 PM

4. EDUCATION APPROVING OFFICIAL

A. Name	Scott Reisinger
B. Phone	515-252-4468
C. E-Mail	scott.j.reisinger@us.army.mil
D. Approval Date	09/29/2011

All information should be validated by the soldier.

The soldier can either save this document to the desk top and email the form to the School's Primary POC or print the form off and turn it into the Primary POC.

PLEASE CALL THE SCHOOL'S PRIMARY POC FOR DIRECTION.